

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

July 12, 2023, 1:30 PM

New Mexico Commission for the Blind
Skills Center
2200 Yale Blvd SE
Albuquerque, NM 87106

To Participate by Phone, Members of the Public May Call: 1-877-853-5257 and use Meeting ID 88295350131
Or use One Tap Mobile: +13462487799,,88295350131#

To Participate by Video Conference, Members of the Public May Go To:
<https://us02web.zoom.us/j/88295350131?pwd=RXcyQnZ4SGRUVW9lVWZWS285a25mZz09> and
use Meeting ID 88295350131

If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at
505-345-1540 or slucero@horizonsofnewmexico.org

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Possible Tabling of Agenda Items
5. Approval of the Minutes of the Regular Meeting of June 28, 2023
6. Chair Update, Kathleen Pinyan
7. Central Nonprofit Agency Update, Matt Loehman
8. Public Comments
9. Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

a) Tentative Chair Approval Granted June 29, 2023

1. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services, Santa Fe, Multiple Buildings: FY 23 -- \$52,395.84, FY 24 -- \$64,059.12

b) New Contracts \$5,000 and Under

(none)

c) New Contracts Over \$5,000

1. New Mexico Economic Development Department and member Marathon Janitorial; Janitorial Services, Albuquerque -- \$23,005.20
2. Rio Rancho Public Schools and member RT 66 Auctions; Auctioneering Services, Rio Rancho -- \$5,107.51
3. New Mexico Children, Youth, and Families Department and member Tresco; Janitorial Services and Grounds Maintenance, Henry Perea Building, Los Lunas -- \$165,900.12
4. New Mexico Department of Health and member Tresco; Janitorial Services, Hobbs -- \$37,297.95
5. New Mexico Energy, Minerals, and Natural Resources Department and member Tresco; Grounds Maintenance, Hobbs -- \$6,731.52
6. New Mexico Energy, Minerals, and Natural Resources Department and member Tresco; Janitorial Services, Hobbs -- \$10,975.44
7. New Mexico Department of Military Affairs and member Unlimited Office Management Systems; Janitorial Services, Las Cruces -- \$31,035.48

d) FY 24 Renewal Contracts \$5,000 and Under

1. Public Employees Retirement Association of New Mexico and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$4,853.27, FY 24 -- \$4,944.78

e) FY 24 Renewal Contracts Over \$5,000

1. New Mexico Governor's Commission on Disability and member Adelante Development Center; Computer Refurbishing, Santa Fe: FY 23 -- \$42,750.00, FY 24 -- \$42,000.00
2. New Mexico Human Services Department and member Adelante Development Center; Printing and Mailing Services, Santa Fe: FY 23 -- \$67,262.70, FY 24 -- \$22,578.07
3. New Mexico Tourism Department and member Adelante Development Center; Mailing Services, Santa Fe: FY 23 -- \$55,755.26, FY 24 -- \$57,478.12
4. City of Albuquerque and member Clearly Clean Janitorial Service; Janitorial Services, Daytona Transit Facility, Albuquerque: FY 23 -- \$61,992.00, FY 24 -- \$99,741.60
5. New Mexico Human Services Department and member Clearly Clean Janitorial Service; Janitorial Services, Food and Nutrition Division, Albuquerque: FY 23 -- \$8,266.88, FY 24 -- \$9,928.56

10. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. City of Albuquerque and member Greetings, Etc.!: Printing Services, Department of Senior Affairs -- \$230.69
2. New Mexico Department of Health and member Tresco; Janitorial Services, Hobbs -- \$1,621.65

b) FY 24 Renewal Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Albuquerque: FY 23 -- \$627.11, FY 24 -- \$661.92
2. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$937.22, FY 24 -- \$992.88
3. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$937.22, FY 24 -- \$992.88
4. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction Services, Socorro: FY 23 -- \$1,118.95, FY 24 -- \$1,146.96
5. New Mexico Educational Retirement Bureau and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$537.45, FY 24 -- \$1,650.48
6. New Mexico Public School Facilities and member Adelante Development Center; Document Destruction Services, Santa Fe: FY 23 -- \$355.99, FY 24 -- \$353.88

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

11. Discussion of Adding Temporary Staffing Services as a Suitable or Permissible Service

12. Discussion and Approval of Changes to the Procedure for the Central Nonprofit Agency Direct Distribution of Small Contracts

13. Discussion and Approval of Changes to the Council's Adverse Impact Procedure

14. Subcommittee Updates

15. Closing Public Comments

16. Council Discussion

17. Suggested Agenda Items for Future Meetings

18. Date and Location of Next Meeting

19. Adjourn