

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

TENTATIVE AGENDA

REGULAR MEETING

September 26, 2019, 1:30 PM

New Mexico Commission for Deaf and Hard of Hearing
505 Marquette Ave NW, Suite 1550
Albuquerque, NM 87102

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Agenda
5. Approval of the Minutes of the Regular Meeting of August 14, 2019
6. Chair Update, Lisa Dignan
7. Central Nonprofit Agency Update, Matt Loehman

8. Approval of Service Contracts

* Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

* Note: Please Contact Horizons of New Mexico for additional information about any contract listed on the agenda.

a) New Contracts \$5,000 and Under

1. New Mexico General Services Department and member My Bug Guyz; Pest Control Services - \$3,318.54

b) New Contracts Over \$5,000

1. Albuquerque Housing Authority and member Clearly Clean Janitorial Service; Janitorial Services – \$71,278.70
2. New Mexico Department of Public Safety and member Clearly Clean Janitorial Service; Janitorial Services - \$32,847.57
3. New Mexico Department of Public Safety and member Tresco; Janitorial Services - \$34,681.30

c) FY20 Renewal Contracts \$5,000 and Under

(none)

d) FY20 Renewal Contracts Over \$5,000

1. City of Albuquerque and members Adelante Development Center, Crystal Clear Maintenance and LifeROOTS; Janitorial Services – FY 19 - \$1,294,642.01, FY 20 - \$845,015.40
2. City of Albuquerque and member Crystal Clear Maintenance; Carpet Cleaning Services – FY 19 - \$66,007.35, FY 20 - \$66,007.35
3. Dona Ana County and member Discount Printing & Mailing; Printing Services – FY 19 - \$100,041.36, FY 20 - \$80,917.40

9. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. Mesalands Community College and member Adelante Development Center; Document Destruction Services – \$163.80
2. Mesalands Community College and member Adelante Development Center; Document Destruction Services – \$567.60
3. Mesalands Community College and member Adelante Development Center; Document Destruction Services – \$746.66
4. New Mexico Children, Youth and Families Department and member Adelante Development Center; Document Destruction Services – \$297.70
5. New Mexico Children, Youth and Families Department and member Adelante Development Center; Document Destruction Services – \$456.00
6. New Mexico Children, Youth and Families Department and member Adelante Development Center; Document Destruction Services – \$2,152.80
7. New Mexico Compilation Commission and member Adelante Development Center; Document Destruction Services – \$79.15
8. New Mexico Department of Veterans Services and member Adelante Development Center; Document Destruction Services – \$425.70
9. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – \$145.60
10. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – \$300.87
11. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – \$300.87
12. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – \$300.87
13. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – \$300.87
14. New Mexico Environment Department and member Adelante Development Center; Document Destruction Services – \$93.00
15. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – \$1,917.51

16. New Mexico Tech and member Adelante Development Center; Document Destruction Services – \$47.29
17. New Mexico Tech and member Adelante Development Center; Document Destruction Services – \$61.87
18. New Mexico Tech and member Adelante Development Center; Document Destruction Services – \$1,055.60
19. New Mexico Tech and member Adelante Development Center; Document Destruction Services – \$1,055.60
20. Torrance County and member Adelante Development Center; Document Destruction Services – \$192.96
21. Albuquerque Housing Authority and member Clearly Clean Janitorial Service; Janitorial Services - \$969.48
22. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services - \$1,092.64
23. San Juan College and member Discount Printing & Mailing; Printing Services - \$430.50
24. San Juan College and member Greetings, Etc.; Printing Services – \$393.75
25. San Juan College and member Greetings, Etc.; Printing Services – \$447.92
26. Town of Taos and member Greetings, Etc.; Printing Services – \$2,196.95
27. New Mexico Children, Youth and Families Department and member LifeROOTS; Janitorial Services - \$157.50

b) FY20 Renewal Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Children, Youth and Families Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$242.64, FY 20 - \$152.00
2. New Mexico Office of the Superintendent of Insurance and member Adelante Development Center; Document Destruction Services – FY 19 - \$170.76, FY 20 - \$320.54
3. New Mexico Tech and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,060.52, FY 20 - \$1,974.66
4. EMW Gas Association and member Adelante Development Center; Document Destruction Services – FY 19 - \$169.80, FY 20 - \$174.84

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need

(none)

10. Discussion and Approval of City of Albuquerque printing contract
11. Discussion of pilot program allowing member business access to statewide pricing
12. Discussion of Establishing a Procedure to require Horizons Members to Provide the Council a Copy of their Annual Audits, or to Agree to be Audited Should the Member Currently not be Subject to an Audit Requirement

13. Discussion of Consistent Handling of Contract Acceptance Forms
14. Discussion of Adoption of Uniform Mileage rates to be Charged by Member Businesses, Consideration of Adoption of State Mileage Rates
15. Discussion of Establishing a Threshold for the Amount of Administrative Charges that would Require Provision of Detailed Costs when contracts are Presented for Council Approval
16. Approval of Open Meetings Act Resolution, Greg Trapp
17. Approval of added and removed Suitable Services
18. Subcommittee Updates
19. Open Public Forum and Public Comments
20. Council Discussion
21. Suggested Agenda Items for Future Meetings
22. Date and Location of Next Meeting
23. Adjourn