

NEW MEXICO COUNCIL FOR PURCHASING  
FROM PERSONS WITH DISABILITIES

TENTATIVE AGENDA

REGULAR MEETING

June 26, 2019, 1:30 PM

New Mexico Commission for Deaf and Hard of Hearing  
505 Marquette Ave NW, Suite 1550  
Albuquerque, NM 87102

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Agenda
5. Approval of the Minutes of the Regular Meeting of June 12, 2019
6. Chair Update, Lisa Dignan
7. Central Nonprofit Agency Update, Matt Loehman
8. Approval of Service Contracts

\* Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

\* Note: Please Contact Horizons of New Mexico for additional information about any contract listed on the agenda.

a) Tentative Chair Approval Granted June 12, 2019

1. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services - \$6,287.14

b) New Contracts \$5,000 and Under

1. New Mexico Department of Transportation and member Crystal Clear Maintenance; Janitorial Services – \$2,737.40
2. Public Employees Retirement Association of New Mexico and member Crystal Clear Maintenance; Snow Removal – \$3,000.00

c) New Contracts Over \$5,000

1. New Mexico Department of Transportation and Adelante Development Center; Document Imaging – \$21,200.99
2. New Mexico Department of Transportation and Adelante Development Center; Document Imaging – \$29,785.66
3. New Mexico Human Services Department and Clearly Clean Janitorial Service; Janitorial Services – \$5,676.36
4. New Mexico Department of Transportation and Crystal Clear Maintenance; Janitorial Services – \$9,324.00
5. New Mexico Department of Military Affairs and member Unlimited Office Management Systems – \$27,358.20

d) FY20 Renewal Contracts \$5,000 and Under

1. New Mexico Corrections and member Adelante Development Center; Document Destruction Services – FY 19 - \$1,867.80, FY 20 - \$1,923.24
2. New Mexico Courts and member Adelante Development Center; Document Destruction Services – FY 19 - \$1,563.00, FY 20 - \$2,603.76
3. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,249.64, FY 20 - \$2,316.00
4. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – FY 19 - \$3,252.48, FY 20 - \$3,408.12
5. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,503.92, FY 20 - \$2,577.00
6. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,959.84, FY 20 - \$3,484.00
7. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$3,224.84, FY 20 - 3,318.18
8. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$4,212.75, FY 20 - \$4,335.54
9. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$4,610.52, FY 20 - \$4,720.68
10. New Mexico Office of the Attorney General and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,218.49, FY 20 - \$2,272.92
11. New Mexico Public Education Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$3,566.81, FY 20 - \$4,021.32
12. Public Employees Retirement Association of New Mexico and member Adelante Development Center; Document Destruction Services – FY 19 - \$3,543.65, FY 20 - \$4,853.92
13. San Juan College and member Adelante Development Center; Document Destruction Services – FY 19 - \$2,971.26, FY 20 - \$3,294.84
14. New Mexico Department of Cultural Affairs and member LifeROOTS; Grounds Maintenance – FY 19 - \$3,710.88, FY 20 - \$4,073.57
15. New Mexico Department of Homeland Security and My Bug Guyz; Pest Control – FY 19 - \$1,806.00, FY 20 - same

e) FY20 Renewal Contracts Over \$5,000

1. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – FY 19 - \$5,687.88, FY 20 - \$10,525.92
2. New Mexico Department of Tourism and member Adelante Development Center; Mailing Services – FY 19 - \$12,576.05, FY 20 - \$11,599.35
3. New Mexico Department of Tourism and member Adelante Development Center; Mailing Services – FY 19 - \$12,656.70, FY 20 - \$11,736.05
4. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services – FY 19 - \$34,459.20, FY 20 - \$41,011.08
5. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services – FY 19 - \$234,791.04, FY 20 – same
6. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services – FY 19 - \$286,864.20, FY 20 - \$294,857.76
7. New Mexico Department of Workforce Solutions and member Adelante Development Center; Janitorial Services – FY 19 - \$93,476.40, FY 20 - \$99,642.60
8. New Mexico Educational Retirement Board and member Adelante Development Center; Janitorial Services – FY 19 - \$25,016.28, FY 20 - \$25,646.28
9. Workers Compensation Administration and member Adelante Development Center; Janitorial Services – FY 19 - \$44,483.28, FY 20 - \$55,083.84
10. Albuquerque Bernalillo County Water Utility Authority and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$34,616.64, FY 20 - \$13,528.68
11. Mid-Region Council of Governments and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$13,545.00, FY 20 - \$42,395.88
12. New Mexico Department of Health and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$11,682.54, FY 20 - \$16,044.12
13. New Mexico Department of Transportation and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$37,817.64, FY 20 - \$38,952.12
14. New Mexico Human Services Department and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$24,138.12, FY 20 - \$24,842.52
15. Workers Compensation Administration and member Crystal Clear Maintenance; Janitorial Services – FY 19 - \$15,190.80, FY 20 - \$15,646.56
16. New Mexico Department of Transportation and ENMRSH; Janitorial Services – FY 19 - \$1,384,807.20, FY 20 - \$1,464,687.72
17. Albuquerque Bernalillo County Water Utility Authority and member LifeROOTS; Janitorial Services – FY 19 - \$71,153.52, FY 20 - \$79,832.52
18. New Mexico Department of Transportation and member Tobosa Development Services; Janitorial Services – FY 19 - \$318,900.00, FY 20 – same
19. New Mexico Department of Health and member Tresco; Janitorial Services – FY 19 - \$45,783.36, FY 20 - \$47,944.56
20. New Mexico Department of Transportation and member Tresco; Janitorial Services – FY 19 - \$31,607.16, FY 20 - \$32,800.44
21. New Mexico Department of Transportation and member Tresco; Janitorial Services – FY 19 - \$2,035,220.64, FY 20 - \$2,113,157.09

9. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. Albuquerque Public Schools and member Adelante Development Center; Document Destruction Services – \$246.66
2. Cuba Independent School District and member Adelante Development Center; Document Destruction Services – \$347.55
3. Los Puentes Charter School and member Adelante Development Center; Document Destruction Services – \$61.86
4. New Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services – \$349.52
5. New Mexico Department of Game & Fish and member Adelante Development Center; Document Destruction Services – \$681.38
6. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – \$121.74
7. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – \$716.10
8. New Mexico Economic Development Department and member Adelante Development Center; Document Destruction Services – \$542.33
9. Workforce Connection of Central New Mexico and member Adelante Development Center; Document Destruction Services – \$757.64
10. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services – \$704.34
11. Workers Compensation Administration and member LifeROOTS; Landscape Irrigation – \$210.00
12. New Mexico Energy, Minerals & Resources Department and member Top Tier Movers, LLC.; Moving Services – \$1,303.60

b) FY20 Renewal Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$1,195.32, FY 20 - \$1,223.33
2. New Mexico Corrections Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$341.68, FY 20 - \$349.68
3. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services – FY 19 - \$1,230.51, FY 20 - \$1,259.88
4. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – FY 19 - \$341.52, FY 20 - \$349.68
5. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – FY 19 - \$367.82, FY 20 - \$378.82
6. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – FY 19 - \$370.68, FY 20 - \$378.82

7. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – FY 19 - \$381.68, FY 20 - \$392.76
  8. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services – FY 19 - \$736.69, FY 20 - \$757.64
  9. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services – FY 19 - \$551.64, FY 20 - \$567.60
- c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need
- (None)
10. Discussion of allowing or requiring Horizons Member businesses to purchase janitorial supplies under Statewide Price Agreements.
  11. Approval of added and removed Suitable Services
  12. Subcommittee Updates
  13. Open Public Forum and Public Comments
  14. Council Discussion
  15. Suggested Agenda Items for Future Meetings
  16. Date and Location of Next Meeting
  17. Adjourn