

NEW MEXICO COUNCIL FOR PURCHASING  
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

April 3, 2024, 1:30 PM

New Mexico Commission for the Blind  
Skills Center  
2200 Yale Blvd SE  
Albuquerque, NM 87106

To Participate by Phone, Members of the Public May Call: 1-877-853-5257 and use Meeting ID 85796691882  
Or use One Tap Mobile: +13462487799,,85796691882#

To Participate by Video Conference, Members of the Public May Go To:  
<https://us02web.zoom.us/j/85796691882?pwd=cndFYVZ2clB6VXVMUFBHaTZGVUUzQT09> and  
use Meeting ID 85796691882

If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at  
505-345-1540 or [slucero@horizonsofnewmexico.org](mailto:slucero@horizonsofnewmexico.org)

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Possible Tabling of Agenda Items
5. Approval of the Minutes of the Regular Meeting on February 7, 2024
6. Chair Update, Kathleen Pinyan
7. Central Nonprofit Agency Update, Matt Loehman
8. Acceptance of Central Nonprofit Agency Annual Audit, Matt Loehman
9. Approval of Proposed Increase for FY 25 Provider Document Destruction Rates
10. Public Comments

## 11. Approval of Service Contracts

\*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

\*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

### a) Tentative Chair Approval Granted March 1, 2024

1. New Mexico Governor's Commission on Disability and provider ADA Accessibility Consultant; ADA Accessibility Consulting Services: FY 23 -- \$5,665.63, FY 24 -- \$7,923.13

### b) New Contracts Over \$5,000

1. Village of Los Lunas and provider Crystal Clear Maintenance; Janitorial Services, Multiple Facilities -- \$212,738.52
2. New Mexico Department of Military Affairs and provider Unlimited Office Management Systems; Janitorial Services, Las Cruces Readiness Center -- \$11,432.93

### c) FY 25 Renewal Contracts Over \$5,000

(none)

### d) Changes & Increases

1. New Mexico Human Services Department and member Adelante Development Center; Printing and Mailing Services, Income Support Division, Albuquerque: Current Four Year Total -- \$27,856,981.82, New Four-Year Total -- \$30,099,781.82 (Annual FY 24 -- \$8,789,097.03)

## 12. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

### a) New Service Contracts Directly Distributed Under CNA Authority

1. City of Roswell and provider Adelante Development Center; Document Destruction Services, Police Department -- \$804.12
2. Eleventh Judicial Court and provider Adelante Development Center; Document Destruction Services, Aztec -- \$166.31
3. New Mexico Children, Youth, and Families Department and provider Adelante Development Center; Document Destruction Services, Information Technology -- \$4,802.40
4. New Mexico Commission for the Blind and provider Adelante Development Center; Document Destruction Services, Santa Fe -- \$210.10
5. New Mexico Department of Finance and Administration and provider Adelante Development Center; Document Destruction Services, Santa Fe -- \$1,913.94
6. New Mexico Educational Retirement Board and provider Adelante Development Center; Document Destruction Services, Santa Fe -- \$220.78
7. New Mexico Environmental Department and provider Adelante Development Center; Document Destruction Services, Santa Fe -- \$920.85
8. New Mexico Human Services Department and provider Adelante Development Center; Document Destruction Services, Behavioral Health Services, Santa Fe -- \$184.12
9. New Mexico Supreme Court and provider Adelante Development Center; Document Destruction Services, Santa Fe -- \$845.67

10. Tenth Judicial Court and provider Adelante Development Center; Document Destruction Services, Tucumcari -- \$146.47
11. City of Albuquerque and provider Crystal Clear Maintenance; Janitorial Services, General Services Department -- \$717.14
12. City of Albuquerque and provider Crystal Clear Maintenance; Janitorial Services, Municipal Development Department -- \$1,543.19
13. New Mexico Commission for the Blind and provider Crystal Clear Maintenance; Janitorial Services, Social Security Building, Albuquerque -- \$1,029.67
14. New Mexico Commission for the Blind and provider DigiPros; Printing Services, Albuquerque -- \$1,702.53
15. City of Albuquerque and provider Greetings, Etc.!.; Printing Services, Metropolitan Redevelopment Department -- \$71.05
16. City of Albuquerque and provider Greetings, Etc.!.; Printing Services, Aviation Department -- \$664.38
17. New Mexico Department of Cultural Affairs and provider Greetings, Etc.! Printing Services, National Hispanic Cultural Center -- \$294.29

b) FY 24 Renewal Service Contracts Directly Distributed Under CNA Authority

(none)

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

13. Central Nonprofit Quarterly Report, Matt Loehman
14. Discussion and Approval of Changes to the Council's Adverse Impact Procedure to Modify the Appeal process
15. Subcommittee Updates
16. Closing Public Comments
17. Council Discussion
18. Suggested Agenda Items for Future Meetings
19. Date and Location of Next Meeting
20. Adjourn