

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

April 7, 2021, 1:30 PM

To Participate by Phone, Council Members and Members of the Public May Call: 1-877-853-5257 and use
Meeting ID 88345154596
Or use One Tap Mobile: +13462487799,,88345154596#

To Participate by Video Conference, Council Members and Members of the Public May Go To:
<https://us02web.zoom.us/j/88345154596?pwd=RnBZNFhaVHYwVmZEVlVyOW1uV1k1Zz09> and
use Meeting ID 88345154596

If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at
505-345-1540 or slucero@horizonsofnewmexico.org

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Deletion of Agenda Items
5. Approval of the Minutes of the Regular Meeting of March 3, 2021
6. Chair Update, Lisa Dignan
7. Central Nonprofit Agency Update, Matt Loehman
8. Acceptance of Central Nonprofit Agency Annual Audit, Matt Loehman
9. Approval of Revised Proposed Increase for FY 22 Member Document Destruction Rates
10. Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

a) New Contracts \$5,000 and Under

(none)

b) New Contracts Over \$5,000

1. New Mexico Department of Homeland Security and Emergency Management and member Crystal Clear Maintenance; Grounds Maintenance, Santa Fe -- \$15,463.87

c) FY21 Renewal Contracts \$5,000 and Under

(none)

d) FY22 Renewal Contracts Over \$5,000

1. New Mexico Department of Information Technology and member Crystal Clear Maintenance; Janitorial Service, Albuquerque: FY 21 -- \$5,580.60, FY 22 -- \$5,748.00

e) Changes and Increases

1. New Mexico Human Services Department and member Adelante Development Center; Printing Services, Income Support Division Central Office, Santa Fe: Current FY 21 -- \$3,600,000.00, Revised FY 21 -- \$4,600,000.00

11. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Public Education Department and member Adelante Development Center; Document Destruction, Santa Fe -- \$284.24
2. Public Employees Retirement Association of New Mexico and member Adelante Development Center; Document Destruction, Santa Fe -- \$620.69
3. New Mexico Department of Military Affairs and member ARCA; Janitorial Services, New Mexico Air National Guard -- \$2,017.59
4. City of Albuquerque and member Buddy Check II; Printing Services, Human Resources Department, Albuquerque -- \$1,225.28
5. New Mexico Workers' Compensation Administration and member Crystal Clear Maintenance; Grounds Maintenance, Albuquerque -- \$846.56
6. City of Albuquerque and member DigiPros; Printing Services, Transit Department -- \$203.18
7. San Juan College and member Greetings, Etc.!: Printing Services, Farmington -- \$357.00

b) FY21 Renewal Service Contracts Directly Distributed Under CNA Authority

(none)

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

1. New Mexico Department of Cultural Affairs and member Tresco; Decontamination, Sanitation and Sterilization Services, New Mexico Farm & Ranch Heritage Museum, Las Cruces -- \$7,436.92

12. Central Nonprofit Agency Quarterly Report, Matt Loehman
13. Approval of modification to the Direct Distribution Procedure to allow the Central Nonprofit Agency to directly distribute contracts with bid timelines that do not permit the Council to consider the contract at a regular meeting up to a contract value of \$25,000
14. Approval of added and removed Suitable Services
15. Subcommittee Updates
16. Open Public Forum and Public Comments
17. Council Discussion
18. Suggested Agenda Items for Future Meetings
19. Date and Location of Next Meeting
20. Adjourn