

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

August 4, 2021, 1:30 PM

To Participate by Phone, Council Members and Members of the Public May Call: 1-877-853-5257 and use Meeting ID 88345154596
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If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at 505-345-1540 or slucero@horizonsofnewmexico.org

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Deletion of Agenda Items
5. Approval of the Minutes of the Regular Meeting of July 7, 2021
6. Chair Update, Lisa Dignan
7. Central Nonprofit Agency Update, Matt Loehman
8. Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

- a) New Contracts \$5,000 and Under

(none)

- b) New Contracts Over \$5,000

1. New Mexico Human Services Department and member Adelante Development Center; Printing and Mailing Services, Income Support Division Sapphire Notice -- \$12,841.44
2. New Mexico Department of Public Safety and member Clearly Clean Janitorial Service; Janitorial Services, New Mexico State Police Edgewood Office -- \$8,466.72

3. New Mexico Department of Public Safety and member Clearly Clean Janitorial Service; Janitorial Services, New Mexico State Police Los Lunas Office -- \$10,698.60
4. New Mexico Department of Public Safety and member Clearly Clean Janitorial Service; Janitorial Services, New Mexico State Police Albuquerque Office -- \$21,020.76
5. New Mexico Department of Transportation and member RT 66 Auctions; Auctioneering Services -- \$124,359.38

c) FY 22 Renewal Contracts \$5,000 and Under

(none)

d) FY 22 Renewal Contracts Over \$5,000

1. Dona Ana County and member DigiPros; Printing and Mailing Services, Dona Ana County Assessor's Forms: FY 21 -- \$84,315.87, FY 22 -- \$94,689.32
2. New Mexico Department of Health and member Tresco; Grounds Maintenance, Rehabilitation Center, Roswell: FY 21 -- \$5,739.03, FY 22 -- \$6,231.84
3. New Mexico Energy, Minerals and Natural Resources Department and member Tresco; Grounds Maintenance, Hobbs: FY 21 -- \$6,722.52, FY 22 -- \$6,990.84
4. New Mexico Energy, Minerals and Natural Resources Department and member Tresco; Janitorial Services, Hobbs: FY 21 -- \$8,544.24, FY 22 -- \$8,726.52

e) Changes & Increases

1. New Mexico Department of Cultural Affairs and member Adelante Development Center; Document Destruction Services, Museum of the New Mexico Press, Current -- \$18,397.71, Revised -- \$20,898.40

9. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. City of Belen and member Adelante Development Center; Document Destruction Services, Belen -- \$1,163.58
2. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services, Childhood Support Enforcement Division, Farmington -- \$385.29
3. New Mexico Workers' Compensation Administration and member Adelante Development Center; Document Destruction Services, Albuquerque -- \$420.60
4. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services, Department of Senior Affairs, Albuquerque -- \$286.66
5. City of Albuquerque and member DigiPros; Albuquerque Police Department; Printing Services, Albuquerque Police Department -- \$428.93
6. City of Albuquerque and member Greetings, Etc.!.; Printing Services -- \$253.44

b) FY 22 Renewal Service Contracts Directly Distributed Under CNA Authority

1. Bernalillo County and member Adelante Development Center; Document Destruction, County Manager, Albuquerque: FY 21 -- \$179.52, FY 22 -- \$266.16

2. Bernalillo County and member Adelante Development Center; Document Destruction, Wills, Estates and Probate, Albuquerque: FY 21 -- \$185.99, FY 22 -- \$272.63
3. Bernalillo County and member Adelante Development Center; Document Destruction, Legal Department: FY 21 -- \$284.24, FY 22 -- \$285.82
4. Bernalillo County and member Adelante Development Center; Document Destruction, Substance Abuse, Albuquerque: FY 21 -- \$200.95, FY 22 -- \$292.29
5. City of Portales and member Adelante Development Center; Document Destruction, City Hall, Portales: FY 21 -- \$1,270.16, FY 22 -- \$1,528.14
6. Eighth Judicial Court and member Adelante Development Center; Document Destruction, Taos: FY 21 -- \$308.67, FY 22 -- \$1,178.87
7. First Judicial District Attorney and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$538.56, FY 22 -- \$804.95
8. Los Puentes Charter School and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$70.75, FY 22 -- \$150.00
9. Mid-Region Council of Governments and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$1,582.31, FY 22 -- \$1,143.28
10. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$185.99, FY 22 -- \$266.16
11. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Rio Rancho: FY 21 -- \$589.43, FY 22 -- \$480.71
12. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$365.51, FY 22 -- \$532.32
13. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Los Lunas: FY 21 -- \$297.70, FY 22 -- \$538.79
14. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Juvenile Justice Services, Santa Fe: FY 21 -- \$582.26, FY 22 -- \$753.34
15. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Administrative Services, Santa Fe: FY 21 -- \$538.56, FY 22 -- \$798.48
16. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Financial Unit: FY 21 -- \$545.03, FY 22 -- \$804.95
17. New Mexico Commission for Deaf and Hard of Hearing and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$174.84, FY 22 -- \$266.16
18. New Mexico Corrections Department and member Adelante Development Center; Document Destruction, Adult Parole Board, Santa Fe: FY 21 -- \$365.51, FY 22 -- \$538.79
19. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Administrative Services: FY 21 -- \$104.72, FY 22 -- \$174.13
20. New Mexico Department of Health and member Adelante Development Center; Document Destruction, McKinley County Public Health Office, Gallup: FY 21 -- \$194.48, FY 22 -- \$272.63
21. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Population and Community Health, Albuquerque: FY 21 -- \$194.48, FY 22 -- \$272.63
22. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Immunization: FY 21 -- \$194.48, FY 22 -- \$285.82
23. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Pharmacy, Santa Fe: FY 21 -- \$36.39, FY 22 -- \$342.19
24. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Human Resources, Santa Fe: FY 21 -- \$245.83, FY 22 -- \$532.32

25. New Mexico Department of Health and member Adelante Development Center; Document Destruction, NW Region Public Health Division, Albuquerque: FY 21 -- \$365.51, FY 22 -- \$538.79
26. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Office of General Counsel, Santa Fe: FY 21 -- \$365.51, FY 22 -- \$538.79
27. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Population and Community Health, Albuquerque: FY 21 -- \$200.95, FY 22 -- \$578.11
28. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Population and Community Health, Albuquerque: FY 21 -- \$395.43, FY 22 -- \$578.11
29. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Sequoyah Adolescent Treatment Center, Albuquerque: FY 21 -- \$784.39, FY 22 -- \$1,089.27
30. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Immunization, Santa Fe: FY 21 \$777.92, FY 22 -- \$1,435.57
31. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$710.36, FY 22 -- \$1,792.55
32. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction, New Mexico State Police, Hobbs: FY 21 -- \$409.92, FY 22 -- \$480.71
33. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction, Forensic Laboratories, Santa Fe: FY 21 -- \$593.13, FY 22 -- \$795.60
34. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$166.36, FY 22 -- \$266.16
35. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$777.48, FY 22 -- \$266.16
36. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Gallup: FY 21 -- \$179.40, FY 22 -- \$266.16
37. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$179.40, FY 22 -- \$266.16
38. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- 179.40, FY 22 -- \$266.16
39. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Rio Rancho: FY 21 -- \$388.70, FY 22 -- \$266.16
40. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Farmington: FY 21 -- \$777.92, FY 22 -- \$478.08
41. New Mexico Division of Vocational of Rehabilitation and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$2,734.10, FY 22 -- \$1,869.59
42. New Mexico Early Childhood Education and Care Department and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$156.07, FY 22 -- \$532.32
43. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Fair Hearing Bureau, Albuquerque: FY 21 -- \$194.48, FY 22 -- \$272.63
44. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Fair Hearing Bureau: FY 21 -- \$185.99, FY 22 -- \$272.63
45. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Las Vegas: FY 21 -- \$297.50, FY 22 -- \$403.25
46. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Santa Fe: FY 21 -- \$589.43, FY 22 -- \$480.71

47. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Hobbs: FY 21 -- \$589.43, FY 22 -- \$480.71
 48. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Los Lunas: FY 21 -- \$589.43, FY 22 -- \$739.55
 49. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Rio Rancho: FY 21 -- \$589.43, FY 22 -- \$739.55
 50. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Clovis: FY 21 -- \$409.91, FY 22 -- \$739.55
 51. New Mexico Human Services Department and member Adelante Development Center; Document Destruction, Childhood Support Enforcement Division, Roswell: FY 21 -- \$948.47, FY 22 -- \$1,257.23
 52. New Mexico Office of the State Auditor and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$324.17, FY 22 -- \$295.72
 53. New Mexico Secretary of State Office and member Adelante Development Center; Document Destruction, Santa Fe: FY 21 -- \$724.55, FY 22 -- \$1,252.27
 54. New Mexico Workers' Compensation Administration and member Adelante Development Center; Document Destruction, Albuquerque: FY 21 -- \$1,083.59, FY 22 -- \$2,020.79
 55. New Mexico Firefighters' Training Academy and member Adelante Development Center; Document Destruction, Socorro: FY 21 -- \$185.87, FY 22 -- \$302.87
 56. San Miguel County Detention Center and member Adelante Development Center; Document Destruction, Las Vegas: FY 21 -- \$582.96, FY 22 -- \$733.55
 57. Torrance County and member Adelante Development Center; Document Destruction, Assessor's Office, Estancia: FY 21 -- \$174.72, FY 22 -- \$272.63
 58. Torrance County and member Adelante Development Center; Document Destruction, Clerk's Office, Estancia: FY 21 -- \$174.72, FY 22 -- \$272.63
 59. Torrance County and member Adelante Development Center; Document Destruction, Finance Department, Estancia: FY 21 -- \$189.28, FY 22 -- \$272.63
 60. Torrance County and member Adelante Development Center; Document Destruction, Sheriff's Department, Estancia: FY 21 -- \$140.95, FY 22 -- \$272.63
 61. Torrance County and member Adelante Development Center; Document Destruction, Treasurer's Office, Estancia: FY 21 -- \$185.99, FY 22 -- \$272.63
 62. Workforce Connection of Central New Mexico and member Adelante Development Center; Document Destruction, Los Lunas: FY 21 -- \$111.19, FY 22 -- \$174.33
 63. New Mexico Department of Homeland Security and Emergency Management Services and member My Bug Guyz; Pest Control Services, Santa Fe: FY 21 -- \$1,806.00, FY 22 -- same
 64. New Mexico Department of Public Safety and Emergency Management Services and member My Bug Guyz; Pest Control Services, Aviation, Albuquerque: FY 21 -- \$1,083.60
 65. New Mexico Early Childhood Education and Care Department and Emergency Management Services and member My Bug Guyz; Pest Control Services, Santa Fe: FY 21 -- \$812.76, FY 22 -- same
 66. New Mexico State Records Center and Archive and Emergency Management Services and member My Bug Guyz; Pest Control Services, Santa Fe: FY 21 -- \$406.38, FY 22 -- same
- c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

1. New Mexico Human Services Department and member Adelante Development Center; Printing and Mailing Services, Income Support Division Temporary Assistance for Needy Families Notice -- \$5,474.66
10. Approval of Open Meetings Act Resolution
11. Approval of Requirement for Member Businesses to Notify the Central Nonprofit Agency if the Member is Suspended or Debarred
12. Approval of Revised Council Bylaws, Amending to add Statement Affirming Whistleblower Protection
13. Discussion of Including Whistleblower Protection and Suspension and Debarment in the Member Agreement
14. Approval of added and removed Suitable Services
15. Subcommittee Updates
16. Open Public Forum and Public Comments
17. Council Discussion
18. Suggested Agenda Items for Future Meetings
19. Date and Location of Next Meeting
20. Adjourn