

NEW MEXICO COUNCIL FOR PURCHASING
FROM PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

December 7, 2022, 1:30 PM

To Participate by Phone, Council Members and Members of the Public May Call: 1-877-853-5257 and use Meeting ID 88345154596
Or use One Tap Mobile: +13462487799,,88345154596#

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If you require meeting materials or encounter any difficulties participating, please contact Sandra Lucero at 505-345-1540 or slucero@horizonsofnewmexico.org

1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Possible Changes to the Order of the Agenda and Deletion of Agenda Items
5. Approval of the Minutes of the Regular Meeting of October 5, 2022
6. Chair Update, Antoinette Holmes
7. Central Nonprofit Agency Update, Matt Loehman
8. Approval of Proposed FY 23 Price Agreement Contract for Carpet Cleaning and Floor Care Services Between City of Albuquerque and member Crystal Clear Maintenance
9. Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

a) Tentative Chair Approval Granted November 7, 2022

1. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Behavioral Health Institute, Las Vegas -- \$12,108.32
2. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services, Disability Documentation Services Department, Albuquerque: Current -- \$12,829.77, New -- \$27,554.33

3. New Mexico Governor's Commission on Disability and member ADA Accessibility Consultant; ADA Accessibility Consulting Services, Santa Fe: FY 22 -- \$5,671.88, FY 23 -- \$5,665.63
4. Doña Ana County and member Tresco; Janitorial Services, Las Cruces, Emergency Rental Assistance Program -- \$12,594.36
5. New Mexico Department of Workforce Solutions and member Tresco; Janitorial Services, Alamogordo: FY 22 -- \$15,367.08, FY 23 -- \$21,726.72

b) New Contracts \$5,000 and Under

1. New Mexico Department of Transportation and member Adelante Development Center; Document Destruction Services, Santa Fe -- \$4,358.81
2. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services, Department of Municipal Development -- \$3,692.56

c) New Contracts Over \$5,000

1. Bernalillo County and members Adelante Development Center and Crystal Clear Maintenance; Janitorial Services, Various Locations -- \$1,617,104.76
2. New Mexico Tax and Revenue Department and member Adelante Development Center; Document Destruction Services, Various Locations Statewide -- \$30,844.62
3. Sandoval County and member Clearly Clean Janitorial Service; Janitorial Services, Bernalillo -- \$112,407.19
4. Workforce Connection of Central New Mexico and member Unlimited Office Management Systems; Janitorial Services, Los Lunas -- \$8,459.68

d) FY 23 Renewal Contracts \$5,000 and Under

(none)

e) FY 23 Renewal Contracts Over \$5,000

1. New Mexico Department of Transportation and member Adelante Development Center; Rest Area Maintenance, District 5: FY 23 (7/1/2022-12/31/2022) -- \$252,061.74, FY 23 (1/1/2023-6/30/2023) -- \$265,712.76
2. New Mexico Health Insurance Exchange and member DigiPros; Printing Services, Albuquerque: FY 22 -- \$1,333,788.00, FY 23 -- \$995,801.78

f) Changes & Increases

1. New Mexico Human Services Department and member Adelante Development Center; Printing and Mailing Services, Income Support Division, Albuquerque: Current Four-Year Total -- \$19,339,732.70, New Four-Year Total -- \$25,219,279.72 (Annual FY23 -- \$9,574,900.00)

10. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. Eleventh Judicial District Court and member Adelante Development Center; Document Destruction, Aztec -- \$820.94

2. New Mexico Aging and Long-Term Services Department and member Adelante Development Center; Document Destruction Services, Roswell -- \$117.46
3. New Mexico Children, Youth, and Families Department and member Adelante Development Center; Document Destruction, Albuquerque -- \$1,214.94
4. New Mexico Department of Health and member Adelante Development Center; Document Destruction, Albuquerque -- \$617.89
5. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction, Las Vegas -- \$202.91
6. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction, Los Lunas -- \$180.91
7. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction, Socorro -- \$180.91
8. New Mexico Department of Transportation and member Adelante Development Center; Document Destruction Services, Santa Fe -- \$294.49
9. New Mexico Department of Transportation and member Adelante Development Center; Document Destruction Services, Santa Fe -- \$471.51
10. New Mexico Taxation and Revenue Department and member Adelante Development Center; and member Adelante Development Center; Document Destruction Services, Santa Fe -- \$374.66
11. City of Albuquerque and member Clearly Clean Janitorial Service; Janitorial Services, Gibson Medical Center -- \$563.75
12. City of Albuquerque and member Clearly Clean Janitorial Service; Janitorial Services, Gibson Medical Center -- \$729.83
13. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services, Department of Information Technology, Radio Communications -- \$646.80
14. City of Albuquerque and member Greetings, Etc.!.; Printing Services, Parks and Recreation Department -- \$148.16
15. City of Albuquerque and member Greetings, Etc.!.; Printing Services, Mayor's Office -- \$2,281.74
16. New Mexico Educational Retirement Board and member Unlimited Office Management Systems; Janitorial Services, Albuquerque -- \$1,512.32

b) FY 23 Renewal Service Contracts Directly Distributed Under CNA Authority

(none)

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

11. Approval of added and removed Suitable Services

a) Temporary Staffing Services

12. Approval of Open Meetings Act Resolution

13. Discussion and Approval of the Council Annual Report

14. Discussion and Approval of Legislative Recommendations

15. Discussion and Approval of Meeting Dates for 2023

- January 11
- February 8
- March 8
- April 12
- May 10
- June 14
- June 28
- July 12
- August 9
- September 13
- October 11
- November 8
- December 13

16. Subcommittee Updates

17. Open Public Forum and Public Comments

18. Council Discussion

19. Suggested Agenda Items for Future Meetings

20. Date and Location of Next Meeting

21. Adjourn