

NEW MEXICO COUNCIL FOR PURCHASING FROM  
PERSONS WITH DISABILITIES

AGENDA REGULAR MEETING

June 29, 2020, 9:00 AM

To Participate by Phone, Council Members and Members of the Public May

Call: 1-877-853-5257 and use Meeting ID 84109388515

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1. Call to Order
2. Roll Call
3. Introduction of Guests and Staff
4. Approval of Agenda
5. Approval of the Minutes of the Regular Meeting of June 10, 2020
6. Chair Update, Lisa Dignan
7. Central Nonprofit Agency Update, Matt Loehman
8. Approval of Service Contracts

\*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

\*Note: Please contact Horizons of New Mexico for additional information about any contracts listed on the agenda.

a) New Contracts \$5,000 and Under

1. New Mexico Department of Transportation and member Tresco;  
Grounds Maintenance -- \$3,884.88

b) New Contracts Over \$5,000

1. New Mexico Department of Transportation and member Tresco; Janitorial -- \$9,038.88
2. New Mexico Department of Transportation and member Tresco; Janitorial -- \$14,685.96
3. New Mexico Department of Transportation and member Tresco; Janitorial -- \$31,401.48

c) FY21 Renewal Contracts \$5,000 and Under

1. New Mexico Department of Transportation and member Adelante Development Center; Janitorial Services: FY 20 -- \$3,150.00, FY 21 -- \$3,277.68
2. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$2,577.00, FY 21 -- \$2,691.77
3. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$3,318.18, FY 21 -- \$3,453.
4. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$4,334.26, FY 21 -- \$4,504.06
5. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$4,720.68, FY 21 -- \$4,879.39
6. New Mexico Retiree Health Care Authority and member Adelante Development Center; Document Destruction Services: FY 20 -- \$4,270.08, FY 21 -- \$4,396.78
7. New Mexico Department of Health and member My Bug Guyz; Pest Control Services: FY 20 -- \$3,348.36, FY 21 -- same
8. Early Childhood Education and Care Department and member LifeROOTS; Landscaping: FY 20 -- \$4,130.28, FY 21 -- \$4,452.24
9. New Mexico Department of Public Safety and member Tresco; Grounds Maintenance: FY 20 -- \$2,724.40, FY 21 -- \$3,891.24

d) FY21 Renewal Contracts Over \$5,000

1. City of Albuquerque and members Adelante Development Center, Crystal Clear Maintenance and LifeROOTS; Janitorial Services: FY 20 -- \$845,015.40, FY 21 -- \$1,212,882.18
2. Law Office of the Public Defender and member Adelante Development Center; Document Destruction Services: FY 20 -- \$9,679.24, FY 21 -- \$9,545.40
3. New Mexico Department of Transportation and Adelante Development Center; Janitorial Services: FY 20 -- \$41,011.08, FY 21 -- \$41,512.56
4. New Mexico Department of Transportation and Adelante Development Center; Janitorial Services: FY 20 -- \$234,791.04, FY 21 -- \$44,437.20

5. New Mexico Department of Transportation and Adelante Development Center; Janitorial Services: FY 20 -- \$294,857.76, FY 21 -- \$300,851.76
6. New Mexico Department of Transportation and Adelante Development Center; Janitorial Services: FY 20 -- \$471,857.76, FY 21 -- \$465,140.04
7. Albuquerque Housing Authority and Clearly Clean Janitorial Service; Janitorial Services: FY 20 -- \$73,134.40, FY 21 -- \$88,539.96
8. Mid-Region Council of Governments and member Clearly Janitorial Service; Janitorial Services: FY 20 -- \$4,582.65, FY 21 -- \$9,552.96
9. New Mexico Human Services Department and Clearly Clean Janitorial Service; Janitorial Services: FY 20 -- \$5,676.36, FY 21 -- \$8,446.92
10. New Mexico Department of Transportation and member Crystal Clear Maintenance; Janitorial Services: FY 20 -- \$9,324.00, FY 21 -- \$6,531.48
11. New Mexico Department of Transportation and member Crystal Clear Maintenance; Janitorial Services: FY 20 -- \$41,970.91, FY 21 -- \$41,873.52
12. New Mexico Department of Transportation and member ENMRSH; Janitorial Services: FY 20 -- \$1,464,687.72, FY 21 -- \$1,498,596.40
13. New Mexico Department of Game and Fish and member LifeROOTS; Janitorial Services: FY 20 -- \$58,984.20, FY 21 -- \$61,596.48
14. New Mexico Department of Game and Fish and member My Bug Guyz; Pest Control Services: FY 20 -- \$8,418.24, FY 21 -- same
15. New Mexico Department of Health and member My Bug Guyz; Pest Control Services: FY 20 -- \$11,622.48, FY 21 -- same
16. New Mexico Department of Information Technology and member Tobosa; Janitorial Services: FY 20 -- \$4,675.61, FY 21 -- \$5,143.80
17. New Mexico Department of Technology and member Tobosa; Janitorial Services: FY 20 -- \$8,015.80; FY 21 -- \$9,765.72
18. New Mexico Department of Transportation and member Tobosa; Janitorial Services: FY 20 -- \$318,900.00, FY 21 -- \$337,075.20
19. Dona Ana County and member Tresco; Janitorial Services: FY 20 -- \$44,553.36, FY 21 -- \$51,239.76
20. New Mexico Department of Public Safety and member Tresco; Janitorial Services: FY 20 -- \$34,681.30, FY 21 -- \$44,925.96
21. New Mexico Department of Transportation and member Tresco; Janitorial Services: FY 20 -- \$7,305.48, FY 21 -- \$12,492.07
22. New Mexico Department of Transportation and member Tresco; Janitorial Services: FY 20 -- \$32,800.48, FY 21 -- \$34,021.92
23. New Mexico Department of Transportation and member Tresco; Janitorial Services: FY 20 -- \$2,095,937.05, FY 21 -- \$2,197,142.64
24. New Mexico Department of Health and member Unlimited Office Management Systems: FY 20 -- \$25,568.62, FY 21 -- \$27,982.20
25. New Mexico Department of Military Affairs and member Unlimited Office Management Systems: FY 20 -- \$157,739.28, FY 21 -- \$158,243.88

9. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

- a) New Service Contracts Directly Distributed Under CNA Authority
  - 1. San Juan College and member Buddy Check II; Printing Services -- \$685.85
  - 2. City of Albuquerque and member Crystal Clear Maintenance; Janitorial Services -- \$1,620.78
  
- b) FY21 Renewal Service Contracts Directly Distributed Under CNA Authority
  - 1. Bernalillo County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$174.84, FY 21 -- \$185.99
  - 2. Bernalillo County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.41, FY 21 -- \$194.48
  - 3. Bernalillo County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.41, FY 21 -- \$200.95
  - 4. City of Portales and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,178.28, FY 21 -- \$1,229.73
  - 5. Mid-Region Council of Governments and member Adelante Development Center; Document Destruction Services: FY 20 -- \$757.64, FY 21 -- \$784.39
  - 6. Mid-Region Council of Governments and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,107.32, FY 21 -- \$1,582.31
  - 7. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$72.82, FY 21 -- \$245.83
  - 8. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$233.12, FY21 -- \$252.30
  - 9. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$371.98
  - 10. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$425.49, FY 21 -- \$443.53
  - 11. New Mexico Children, Youth & Families Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,223.88, FY 21 -- \$1,263.11
  - 12. New Mexico Department of Finance and Administration and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,972.62, FY 21 -- \$2,025.59
  - 13. New Mexico Department of Game and Fish and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,136.46, FY 21 -- 1,166.88
  
  - 14. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$174.84, FY 21 --

\$179.52

15. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$174.84, FY 21 -- 185.99
16. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.20, FY 21 -- \$200.79
17. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.41, FY 21 -- \$200.95
18. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.41, FY 21 -- \$200.95
19. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$365.51
20. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$437.10, FY 21 -- \$365.51
21. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$378.82, FY 21 -- \$395.43
  
22. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$378.82, FY 21 -- \$395.43
23. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$435.50, FY 21 -- \$453.67
24. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$757.64, FY 21 -- \$784.39
25. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$917.28, FY 21 -- \$948.47
26. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,136.46, FY 21 -- \$1,173.35
27. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,704.06, FY 21 -- \$1,307.51
28. New Mexico Department of Health and member Adelante Development Center; Document Destruction Services: FY 20 -- \$2,316.00, FY 21 -- \$2,384.63
29. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services: FY 20 -- \$360.03,

- FY 21 -- \$443.53
30. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$409.92
  31. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$409.92
  32. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services: FY 20 -- \$567.60, FY 21 -- \$589.43
  33. New Mexico Department of Public Safety and member Adelante Development Center; Document Destruction Services: FY 20 -- \$567.60, FY 21 -- \$589.43
  34. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$145.60, FY 21 -- \$179.40
  35. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$291.40, FY 21 -- \$206.80
  36. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$365.27
  37. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$365.27
  38. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$378.82, FY 21 -- \$395.17
  39. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$229.11, FY 21 -- \$409.79
  40. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$229.11, FY 21 -- \$409.79
  41. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$229.11, FY 21 -- \$409.79
  42. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$409.79
  43. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$409.79
  44. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$757.64,

- FY 21 -- \$783.95
45. New Mexico Division of Vocational Rehabilitation and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,136.46, FY 21 -- \$1,172.83
  46. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$174.84, FY 21 -- \$185.99
  47. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$189.41, FY 21 -- \$185.99
  48. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$409.91
  49. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$567.60, FY 21 -- \$589.43
  50. New Mexico Human Services Department and member Adelante Development Center; Document Destruction Services: FY 20 -- \$568.23, FY 21 -- \$589.91
  51. New Mexico Office of the Attorney General and member Adelante Development Center; Document Destruction Services: FY 20 -- \$2,272.92, FY 21 -- \$2,340.23
  52. New Mexico Office of the State Auditor and member Adelante Development Center; Document Destruction Services: FY 20 -- \$742.44, FY 21 -- \$832.49
  53. New Mexico Secretary of State and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$724.55
  54. New Mexico State Land Office and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,398.72, FY 21 -- \$1,442.63
  55. New Mexico Tech and member Adelante Development Center; Document Destruction Services: FY 20 -- \$130.92, FY 21 -- \$140.95
  56. New Mexico Tech and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,974.66, FY 21 -- \$1,800.95
  57. New Mexico Workers Compensation Administration and member Adelante Development Center; Document Destruction Services: FY 20 -- \$1,049.04, FY 21 -- \$1,083.59
  58. San Miguel County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$392.76, FY 21 -- \$185.99
  59. San Miguel County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$520.19, FY 21 -- \$589.4
  
  60. The ASK Academy Charter School and member Adelante Development Center; Document Destruction Services: FY 20 -- \$291.40, FY 21 --

\$589.91

61. Valencia County and member Adelante Development Center; Document Destruction Services: FY 20 -- \$349.68, FY 21 -- \$365.51

- c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency
  - 1. City of Albuquerque and member DigiPros; Printing Services -- \$9,744.51
  - 2. New Mexico Department of Homeland Security and Emergency Management and member Unlimited Office Management Systems; Janitorial Services -- \$10,654.67

10. Discussion of Proposed Declaration Affirming Compliance with Statutory Requirements for Members

11. Approval of Suitable Services, Considering for Approval as a “Suitable” Service Each of the Following Services that are Currently Excluded.

- a) Construction Managers
- b) Construction Services
- c) Demolition
- d) Engineers
- e) Lawyers
- f) Management and Systems Analysts
- g) Medical Arts Practitioners
- h) Planners
- i) Psychologists
- j) Remediation – Wall Repair
- k) Researchers
- l) Roof Repair and Maintenance
- m) Scientists
- n) Stair Replacement

12. Subcommittee Updates

13. Open Public Forum and Public Comments

14. Council Discussion

15. Suggested Agenda Items for Future Meetings

16. Date and Location of Next Meeting

17. Adjourn