OFFICIAL MINUTES

NEW MEXICO COUNCIL FOR PURCHASING FROM PERSONS WITH DISABILITIES

MINUTES REGULAR MEETING

August 12, 2026 1:30 p.m. MDT

New Mexico Commission for the Blind
Skills Center

2200 Yale Blvd SE
Albuquerque, NM 87106

AGENDA ITEM 1: Call to Order

Chair Pinyan called the meeting to order at 1:30 p.m. MDT.

AGENDA ITEM 2: Roll Call

Kathleen Pinyan	Council Chair
Leann Behrens	Council Member, Department of Health
Geneva Cordova	Council Member, Designee for New Mexico Department of Finance (DFA) Secretary Propst
Mike Kivitz	Council Member, Community Rehabilitation Program (CRP)
Roger Newall	Council Member, Disabled Veteran
Greg Trapp	Council Secretary, New Mexico Commission for the Blind
Antoinette Holmes	Council Member, New Mexico Division of Rehabilitation (DVR)
Dorothy Mendonca	Council Secretary; State Purchasing Division
Pam Lillibridge	Council Vice Chair; Community Rehabilitation Program (CRP); participating remotely via video

AGENDA ITEM 3: Introduction of Guests and Staff

Delilah Tenorio	State Purchasing Division, Designee for Dorothy Mendonca
Matt Loehman	Horizons of New Mexico
Greg Block	Horizons of New Mexico; participating remotely via video
Joseph Perez	Horizons of New Mexico
Jessica Olson	Horizons of New Mexico
Kyle Radford	Horizons of New Mexico; participating remotely via video
Michael Davenport	Adelante Development center; participating remotely via video
Gary Chavez	Peak Performers; participating remotely via video

Pablo Herrera	Tresco; participating remotely via video
Eduardo Ugarte	New Mexico Department of Justice; participating remotely via video
Zachary Shandler	New Mexico Department of Justice; participating remotely via video
DeRick Franco	Crystal Clear Cleaning Company; participating remotely via video
Doug Craft	Crystal Clear Cleaning Company; participating remotely via video
Amanda Wolfe	CARC, Inc.; participating remotely via video
Natalie Bonner	LifeROOTS; participating remotely via video

AGENDA ITEM 4: Approval of Possible Changes to the Order of the Agenda and Possible Tabling of Agenda Items

Chair Pinyan proposed that Agenda Item #8, Discussion and Decision on the open FY27 Adverse Impact Claims, be moved to prior to #13 on the agenda, following Approval of Service Contracts and prior to discussion of NMSA 13-1-150 Contract Term Limits. Council member Behrens moved to accept the change. Council member Newall seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

AGENDA ITEM 5: Approval of the Minutes of the Regular Meeting on July 8, 2026

Chair Pinyan brought to Council's attention an error from the Meeting Minutes on July 8, 2026. In regards to the adverse impact claims in Agenda Item 8, there were 3 locations affected rather than the 5 previously stated in error.

AGENDA ITEM 6: Chair Update, Kathleen Pinyan

There were no updates at this time.

AGENDA ITEM 7: Central Nonprofit Agency (CNA) Update, Matt Loehman

Mr. Loehman stated that Security Services work had begun for the New Mexico Department of Vocational Rehabilitation.

AGENDA ITEM 8: Update on New State Use Providers

Mr. Loehman stated that Horizons is in discussion with a potential new Provider.

AGENDA ITEM 9: Public Comments

There were no comments at this time.

AGENDA ITEM 10: Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

*Note: Please help us accommodate our co-workers, clients, and visitors who are sensitive to fragrances by being conscientious in your use of perfume, aftershave, lotion, hair products, or other fragrances.

a) Tentative Chair Approval Granted July 14, 2026

1. *New Mexico Department of Health and provider Clearly Clean Janitorial Service; Janitorial Services, Southside WIC Office, Santa Fe: FY 26 -- $38,243.04, FY 27 -- $39,505.20*

   Council member Newall moved to ratify contract A1. Council member Kivitz seconded the motion, with members Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes. Council member Behrens abstained.

b) New Contracts Over $5,000

1. *New Mexico Environment Department and provider CARC; Janitorial Services, Carlsbad -- $11,055.44*

   Council member Kivitz moved to ratify contract B1. Council member Holmes seconded the motion, with member Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

2. *New Mexico State University and provider Crystal Clear Cleaning Company; Grounds Maintenance, Cervantes and VDM Housing, Las Cruces -- $8,560.51*
3. *New Mexico State University and provider Crystal Clear Cleaning Company; Grounds Maintenance, Tom Fort and Sutherland Student Family Housing, Las Cruces -- $32,111.00*
4. *New Mexico State University and provider Crystal Clear Cleaning Company; Janitorial Services, Auxiliary Services -- $145,308.00*

   Council member Newall moved to ratify contracts B2, B3, and B4. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council members Lillibridge and Mendonca abstained.

5. *New Mexico Department of Military Affairs and provider LifeROOTS; Janitorial Services, New Mexico Air National Guard, Albuquerque -- $10,500.00*
6. *New Mexico Department of Military Affairs and provider LifeROOTS; Janitorial Services, New Mexico Air National Guard, Albuquerque -- $46,557.00*

   Council member Newall moved to ratify contracts B5 and B6. Council member Kivitz seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

7. *New Mexico Department of Workforce Solutions and provider Tresco; Landscaping Services, Silver City -- $5,696.90*

Council member Kivitz moved to ratify contract B7. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

c) FY27 Renewal Contracts Over $5,000

1. *New Mexico State University and provider Crystal Clear Cleaning Company; Janitorial Services, Las Cruces: FY $26,421.00, FY 27 – same*

   Council member Holmes moved to ratify contract C1. Council member Newall seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

2. *Albuquerque Bernalillo County Water Utility Authority and provider Crystal Clear Maintenance; Janitorial Services, Soil Amendment Facility, Albuquerque: FY 26 -- $10,840.56, FY 27 -- $11,165.76*

   Council member Newall moved to ratify contract C2. Council member Cordova seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

3. *New Mexico Early Childhood Education and Care Department and provider ENMRSH; Janitorial Services, Clovis: FY 26 -- $9,849.84, FY 27 -- $9,876.00*

   Council member Cordova moved to ratify contract C3. Council member Lillibridge seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

4. *Albuquerque Bernalillo County Water Utility Authority and provider LifeROOTS; Janitorial Services, San Juan-Chama Water Treatment Plant, Albuquerque: FY 26 -- $60,946.32, FY 27 -- $60,075.72*
5. *Albuquerque Bernalillo County Water Utility Authority and provider LifeROOTS; Janitorial Services, Customer Service Center, Albuquerque: FY 26 -- $154,926.72, FY 27 -- $154,188.96*
6. *Albuquerque Bernalillo County Water Utility Authority and provider LifeROOTS; Janitorial Services, Wastewater Utility Division, Albuquerque: FY 26 -- $219,238.32, FY 27 -- $227,785.44*

   Council member Kivitz moved to ratify contracts C4, C5, and C6. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

7. *New Mexico Department of Health and provider LifeROOTS; Janitorial Services, Alamosa WIC Office, Albuquerque: FY 26 -- $17,169.46, FY 27 -- $26,280.54*
8. *New Mexico Department of Health and provider LifeROOTS; Janitorial Services, WIC South Broadway Public Health Office, Albuquerque: FY 26 -- $13,741.53, FY 27 -- $26,280.54*

   Council member Newall moved to ratify contracts C7 and C8. Council member Kivitz seconded the motion, with members Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes. Council member Behrens abstained.

d) Temporary Staffing Service Contracts

(none)

e) Changes & Increases

1. New Mexico Health Care Authority and provider Adelante Development Center; Printing and Mailing Services, Income Support Division, Albuquerque: Current FY 25 - FY 28 -- $21,485,049.94, New FY 25 - FY 28 -- $33,041,159.79 (FY 27 -- $12,892,221.90)

   Council member Lillibridge moved to ratify contract E1. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

2. Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. New Mexico State University and provider Crystal Clear Maintenance; Landscaping Services, Las Cruces -- $4,950.49

b) FY27 Renewal Service Contracts Directly Distributed Under CNA Authority

1. 2nd Judicial District Attorney's Office and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $2,026.72, FY 27 -- $2,358.13
2. Central Consolidated Schools and provider Adelante Development Center; Document Destruction, Shiprock: FY 26 -- $2,718.48, FY 27 -- $2,800.32
3. Eleventh Judicial District Court and provider Adelante Development Center; Document Destruction, Farmington: FY 26 -- $6,941.28, FY 27 -- $6,426.96
4. EMW Gas Association and provider Adelante Development Center; Document Destruction, Estancia: FY 26 -- $350.88, FY 27 -- $361.44
5. Los Alamos Public Schools and provider Adelante Development Center; Document Destruction, Los Alamos: FY 26 -- $5,008.92, FY 27 -- $5,160.00
6. New Mexico Administrative Office of the Courts and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $411.45, FY 27 -- $423.78
7. New Mexico Administrative Office of the Courts and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $441.23, FY 27 -- $847.56
8. New Mexico Children, Youth and Families Department and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $701.70, FY 27 -- $722.88
9. New Mexico Children, Youth and Families Department and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $959.16, FY 27 -- $988.08
10. New Mexico Children, Youth and Families Department and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $1,125.54, FY 27 -- $1,159.41

11. New Mexico Children, Youth and Families Department and provider Adelante Development Center; Document Destruction, Truth or Consequences: FY 26 -- $1,216.50, FY 27 -- $1,253.28
12. New Mexico Commission for the Blind and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $205.08, FY 27 -- $211.26
13. New Mexico Department of Health and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $2,784.84, FY 27 -- $2,602.80
14. New Mexico Department of Health and provider Adelante Development Center; Document Destruction, Las Vegas: FY 26 -- $11,476.56, FY 27 -- $13,228.80
15. New Mexico Department of Public Safety and provider Adelante Development Center; Document Destruction, Hobbs: FY 26 -- $608.28, FY 27 -- $626.64
16. New Mexico Department of Public Safety and provider Adelante Development Center; Document Destruction, Carlsbad: FY 26 -- $608.28, FY 27 -- $626.64
17. New Mexico Department of Workforce Solutions and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $346.32, FY 27 -- $356.76
18. New Mexico Department of Workforce Solutions and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $3,718.00, FY 27 -- $3,658.20
19. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $350.88, FY 27 -- $361.44
20. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Roswell: FY 26 -- $608.28, FY 27 -- $626.40
21. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $588.28, FY 27 -- $626.64
22. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Hobbs: FY 26 -- $608.28, FY 27 -- $626.64
23. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Rio Rancho: FY 26 -- $608.28, FY 27 -- $626.64
24. New Mexico Division of Vocational Rehabilitation and provider Adelante Development Center; Document Destruction, Las Vegas: FY 26 -- $598.29, FY 27 -- $626.64
25. New Mexico Gaming Control Board and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $978.84, FY 27 -- $998.82
26. New Mexico Health Care Authority and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $1,834.52, FY 27 -- $932.76
27. New Mexico Health Care Authority and provider Adelante Development Center; Document Destruction, Bernalillo: FY 26 -- $5,871.84, FY 27 -- $6,047.52
28. New Mexico Office of the State Engineer and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $1,084.26, FY 27 -- $1,364.04
29. New Mexico Office of the Superintendent of Insurance and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $1,052.64, FY 27 -- $1,084.32
30. New Mexico Public Education Department and provider Adelante Development Center; Document Destruction, Santa Fe: FY 26 -- $6,219.72, FY 27 -- $6,406.74
31. Mid-Region Council of Governments and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $229.38, FY 27 -- $236.29
32. Mid-Region Council of Governments and provider Adelante Development Center; Document Destruction, Albuquerque: FY 26 -- $1,382.16, FY 27 -- $1,423.72

c) Temporary Staffing Service Contracts Directly Distributed Under CNA Authority

1. City of Jal and provider Peak Performers; Project Manager IV, Billable Hourly Rate: $85.47
2. City of Las Vegas and provider Peak Performers; Administrative Assistant IV, Billable Rate: $42.55
3. New Mexico Aging and Long-Term Services Department and provider Peak Performers; Administrative Assistant IV, Santa Fe, Billable Rate: $42.55
4. New Mexico Department of Health and provider Peak Performers; Administrative Assistant III, Santa Fe: Bill Rate -- $38.24
5. New Mexico Department of Health and provider Peak Performers; Data Analyst III, Office of Tribal Liaison: Bill Rate -- $64.98
6. New Mexico Department of Health and provider Peak Performers; Systems Administrator VI, Office of the Secretary: Bill Rate -- $93.90

d) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

AGENDA ITEM 12: Discussion and Decision on the open FY27 Adverse Impact Claims (Previously Agenda Item 8)

Chair Pinyan opened the discussion by recounting the Adverse Impact Committee's work thus far with three claims, one of which is no longer in process as the Horizons Provider rescinded the contract. The floor was then opened, leading to a larger discussion amongst Council pertaining to legality versus rules versus procedures. NMSA 1978 Public Purchases and Property, Section 13-1-127, Emergency Procurement was utilized as the reasoning for approval of the Department of Public Safety's purchase order for FY27 janitorial services for the 2 remaining adverse impact claims while still in review by the Council. Ultimately, it was decided that the Council needed clarification from the Department of Justice on a few topics before proceeding.

Council then proposed presenting a letter to the Department of Justice detailing the issues for review with opinion. Council member Behrens moved to approve. Council member Trapp seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

Council then proposed that the adverse impact claim decision be tabled until the topics could be brought to the Department of Justice for advisement. Council member Trapp moved to approve tabling the Adverse Impact Claims discussion. Council member Kivitz seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

It was decided there would be a future agenda item revisiting this topic once correspondence between Council and the Department of Justice, specifically the Solicitor General Bureau, had taken place.

The topics to present to the New Mexico Department of Justice and the Solicitor General Bureau were as follows:

1. Opinion on the hierarchy of authority from State Rules under NMAC, published adverse impact procedures referenced by the State Rules 2.40.5 and the authority vested in the State Purchasing Officer during adverse impact claims when there is conflict;
2. Whether the Council's Adverse Impact Committee, with the current language of the NMAC Rules, is enabled to act on their published procedures withe the force of law;
3. Whether the Department of Public Safety had authority to move forward with procurement under NMSA 1978 13-1-127 without the approval of the Council to exit the State Use Act in preference under State Procurement Code;
4. Whether Fair Market Price determination is under the broad authority of the Council when reviewing competing bids under the State Use Act.

Chair Pinyan stated she would draft the questions then present them to Council members for review before submitting.

Council member Behrens moved to approve these topics. Council member Trapp seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Mendonca, and Trapp voting yes.

AGENDA ITEM 13: Discussion on NMSA 13-1-150 Contract Term Limits

Mr. Loehman clarified that Horizons of New Mexico only had a few multi-year contracts, none of which exceed four years. The multi-year contracts were only revisited annually if there were any revisions. The majority of contracts are year-to-year with new proposals being sent every year to renew services. It was decided that this need not be brought up in a future agenda item for further discussion.

AGENDA ITEM 14: Discussion on Expedited Procedures for Approval of Renewal Contracts

Council member Kivitz rescinded his request to discuss expediting approval of renewal contracts.

AGENDA ITEM 15: Subcommittee Updates

There were no updates at this time.

AGENDA ITEM 16: Closing Public Comments

There were no public comments at this time.

AGENDA ITEM 17: Suggested Agenda Items for Future Meetings

Council member Trapp stated that the Annual Report will be soon. Council member Trapp also mentioned the possibility of per diem or mileage for non-paid members. A future topic regarding funding will be brought to Council discussion at a later date.

AGENDA ITEM 18: Date and Location of Next Meeting

The next meeting will be held at the New Mexico Commission for the Blind on September 9, 2026 at 1:30 p.m. MDT.

AGENDA ITEM 19: Adjourn

With no further business, the meeting was adjourned at 4:03 p.m. MDT.

Kathleen Pinyan

Kathleen Pinyan, Chair

10/14/2026

Date