OFFICAL MINUTES

NEW MEXICO COUNCIL FOR PURCHASING FROM PERSONS WITH DISABILITIES

MINUTES REGULAR MEETING

June 10, 2026 1:30 p.m. MDT

New Mexico Commission for the Blind Skills Center

2200 Yale Blvd SE
Albuquerque, NM 87106

AGENDA ITEM 1: Call to Order
Chair Pinyan called the meeting order at 1:34 p.m. MDT.

AGENDA ITEM 2: Roll Call

Kathleen Pinyan	Council Chair
Leann Behrens	Council Member, Department of Health
Geneva Cordova	Council Member, Designee for New Mexico Department of Finance (DFA) Secretary Propst
Mike Kivitz	Council Member, Community Rehabilitation Program (CRP)
Roger Newall	Council Member, Disabled Veteran; participating remotely via video
Greg Trapp	Council Secretary, New Mexico Commission for the Blind
Antoinette Holmes	Council Member, New Mexico Division of Rehabilitation (DVR); participating remotely via video
Dorothy Mendonca	Council Secretary; State Purchasing Division

<u>Members Not Present:</u>

Pam Lillibridge	Council Vice Chair, Community Rehabilitation Program (CRP)

AGENDA ITEM 3: Introduction of Guests and Staff

Delilah Tenorio	State Purchasing Division, Designee for Dorothy Mendonca
Matt Loehman	Horizons of New Mexico
Greg Block	Horizons of New Mexico
Joseph Perez	Horizons of New Mexico
Kyle Radford	Horizons of New Mexico
Jessica Olson	Horizons of New Mexico; participating remotely via video
Stephen Mock	Peak Performers; participating remotely via video
Gary Chavez	Peak Performers; participating remotely via video
Kelly Burma	Commission for the Blind
Pablo Herrera	Tresco; participating remotely via video
Laura Sanchez	Chief General Counsel; Office of the State Auditor; participating remotely via video
Therese Baca	Unlimited Office Management Systems; participating remotely via video
Zachary Shandler	New Mexico Department of Justice; participating remotely via video
Brian Ammerman	Adelante Development Center; participating remotely via video

AGENDA ITEM 4: Approval of Possible Changes to the Order of the Agenda and Possible Tabling of Agenda Items

There were no comments at this time.

AGENDA ITEM 5: Approval of the Minutes of the Regular Meeting on May 13, 2026

Council member Newall moved to approve the June 10, 2026 Council meeting minutes. Council member Behrens seconded the motion, and the Council voted to approve the minutes with members Behrens, Cordova, Holmes, Newall, Pinyan, Mendonca, and Trapp voting yes.

AGENDA ITEM 6: Chair Update, Kathleen Pinyan

Chair Pinyan noted that a second Council meeting for the month of June would be held on Wednesday, June 24, 2026.

AGENDA ITEM 7: Central Nonprofit Agency (CNA) Update, Matt Loehman

Mr. Loehman spoke about the Provider Training held by Horizons of New Mexico on May 15, 2026. Mr. Loehman stated a review of disability documentation would be started in August of 2026.

AGENDA ITEM 8: Update and Discussion on the FY27 Adverse Impact Claims

There were no active adverse impact claims at this time.

AGENDA ITEM 9: Update on New State Use Providers

Mr. Loehman introduced the new Provider L&L Solutions, a janitorial firm based out of Las Cruces and servicing southern New Mexico. Council member Mendonca asked for more information on the business and their qualifications to be a State Use provider.

AGENDA ITEM 10: Public Comments

There were no public comments at this time.

AGENDA ITEM 11: Approval of Service Contracts

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for meeting materials or additional information about any contracts listed on the agenda.

*Note: Please help us accommodate our co-workers, clients, and visitors who are sensitive to fragrances by being conscientious in your use of perfume, aftershave, lotion, hair products, or other fragrances.

a) **New Contracts Over $5,000**

1. *New Mexico Administrative Office of the Courts and provider Proscape Landscape Management; Landscaping, Bernalillo Metropolitan Court, Albuquerque -- $23,408.18*

Council member Holmes questioned the supplies and materials cost on the contract. Mr. Loehman stated that a large part of the cost is to close certain roads during the project.
Council member Kivitz moved to ratify contract A1. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

2. *New Mexico Economic Development Department and provider Tresco; Janitorial Services and Grounds Maintenance, New Mexico Border Authority, Santa Teresa -- $20,859.96*

Council member Behrens moved to ratify contract A2. Council member Holmes seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

b) **FY27 Renewal Contracts Over $5,000**

1. *Camino Real Regional Utility Authority and provider Adelante Development Center; Printing and Mailing, Sunland Park: FY 26 -- $98,531.28, FY 27 -- $103,481.74*

Council member Mendonca requested additional information regarding the ratio of workers without disabilities for this contract.
Council member Behrens moved to ratify contract B1. Council member Newall seconded the motion with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

2. *New Mexico Educational Retirement Board and provider Adelante Development Center; Janitorial Services, Santa Fe: FY 26 -- $71,435.99, FY 27 -- $74,423.64*

Council member Cordova moved to ratify contract B2. Council member Behrens seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

3. *New Mexico Health Care Authority and provider Adelante Development Center; Printing and Mailing Services, Child Support Services Division, Albuquerque: FY 26 -- $457,301.76, FY 27 -- $661,114.03*

Chair Pinyan questioned the reason for the increase from FY26 to FY27. Mr. Ammerman clarified it was based on this year's projected production. Council member Mendonca questioned if there was an increase in scope. Mr. Ammerman stated that there was an increase in volume and postage.
Council member Behrens moved to ratify contract B3. Council member Newall seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

4. *New Mexico Department of Health and provider ARCA; Janitorial Services, Scientific Laboratories Division, Albuquerque: FY 26 -- $376,422.84, FY 27 -- $391,422.84*

Council member Mendonca questioned how many employees with disabilities this contract would employ if there was an increase in employees from FY26 to FY27, and what justified the increase.
Council member Kivitz moved to ratify contract B4. Council member Cordova seconded the motion, with members Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council members Behrens and Mendonca abstained.

5. *City of Albuquerque and provider Clearly Clean Janitorial Service; Janitorial Services, Ken Sanchez Transit Facility, Albuquerque: FY 26 -- $104,769.84, FY 27 -- $108,227.16*
6. *City of Albuquerque and provider Clearly Clean Janitorial Service; Janitorial Services, Central and Unser Transit Center, Albuquerque: FY 26 -- $108,706.20, FY 27 -- $112,293.48*

Council member Behrens moved to ratify both contracts B5 and B6. Council member Holmes seconded the motion with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

7. *New Mexico Department of Transportation and provider Clearly Clean Janitorial Service; Janitorial Services, General Office Complex: FY 26 -- $385,275.24, FY 27 -- $437,160.84*

Council member Mendonca questioned if the increase from FY26 to FY27 indicated an increase in pay for the employees.
Council member Newall moved to ratify contract B7. Council member Kivitz seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

8. *New Mexico Public Employees Retirement Association and provider Proscape Landscape Management; Landscaping Services, Santa Fe: FY 26 -- $14,399.04, FY 27 -- $14,975.64*

Council member Mendonca requested additional information regarding the ratio of labor versus contract cost. Council member Kivitz moved to ratify contract B8. Council member Holmes seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

9. *New Mexico Department of Health and provider Tresco; Janitorial Services, Public Health Division, Southwest Region, Multiple Locations: FY 26 -- $253,479.48, FY 27 -- $261,328.44*

Council member Kivitz moved to ratify contract B9. Council member Newall seconded the motion, with members Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes. Council member Behrens abstained.

10. *New Mexico State University and provider Tresco; Janitorial Services, Carlsbad: FY 26 -- $17,898, FY 27 -- $18,469.44*

Council member Behrens moved to ratify contract B10. Council member Holmes seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

11. *New Mexico Public Employees Retirement Association and provider Unlimited Office Management Systems, Janitorial Services, Santa Fe: FY 26 -- $79,435.20, FY 27 -- same*

Chair Pinyan questioned how the contract costs had remained the same in FY26 to FY27 due to increased minimum wage requirements in Santa Fe. Ms. Baca of Unlimited Office Management Systems clarified that all of her employees were already being paid above the minimum wage.
Council member Behrens moved to ratify contract B11. Council member Newall seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

c) Temporary Staffing Service Contracts

1. *New Mexico Department of Health and provider Peak Performers; Data Analyst III, Office of Tribal Liaison, Santa Fe: Billable Hourly Rate -- $64.98 -- Billed Through May: $69,658.56, Projected Total: $80,575.20*

Council member Mendonca questioned when and if this position was approved. Mr. Loehman clarified that the position was approved prior to FY26. Chair Pinyan and Mr. Loehman agreed to send additional information at a later point.
Council member Kivitz moved to ratify contract C1. Council member Holmes seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, and Trapp voting yes. Council member Mendonca abstained.

2. *New Mexico Department of Health and provider Peak Performers; Systems Administrator VI, Community Engagement, Santa Fe: Billable Hourly Rate -- $93.90 -- Billed Through May: $93,148.80, Projected Total: $108,431.03*

Council member Mendonca asked for clarification on first right of refusal regarding temporary service contracts.
Council member Kivitz moved to ratify contract C2. Council member Newall seconded the motion, with members Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes. Council member Behrens abstained.

d) Changes & Increases

1. *City of Santa Fe and provider Adelante Development Center; Document Imaging, Santa Fe, Fire Department: Current -- $5,684.18, New -- $8,416.64*
   Council member Mendonca questioned the ratio of workers with and without disabilities. Mr. Loehman clarified the ratio was 77.4% due to the division of work between the employees. Mr. Ammerman added that the cost increase was due to a larger amount of work than initially anticipated resulting in an insufficient purchase order.

   Council member Behrens moved to ratify contract D1. Council member Holmes seconded the motion, with members Behrens, Cordova, Holmes, Kivitz, Newall, Pinyan, Mendonca, and Trapp voting yes.

AGENDA ITEM 12: Service Contracts Directly Distributed Under Central Nonprofit Agency Authority

a) New Service Contracts Directly Distributed Under CNA Authority

1. New Mexico Division of Vocational Rehabilitation and provider 3D Security Services; Security Guard Services, Albuquerque -- $249.00
2. Belen Consolidated Schools and provider Adelante Development Center; Document Destruction Services, Belen -- $98.51
3. New Mexico Department of Health and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $115.30
4. New Mexico Department of Health and provider Adelante Development Center; Document Destruction Services, State Veterans Home, Truth or Consequences -- $2,285.00
5. New Mexico Department of Health and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $2,823.40
6. New Mexico Department of Information Technology and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $2,823.40
7. New Mexico Early Childhood Education and Care Department and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $515.26
8. New Mexico Supreme Court and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $256.30
9. New Mexico Supreme Court and provider Adelante Development Center; Document Destruction Services, Santa Fe -- $898.10
10. New Mexico Department of Information Technology and provider Adelante Development Center; Document Destruction Services, Albuquerque -- $553.77
11. City of Albuquerque and provider DigiPros; Printing Services, Transit Department -- $157.68

12. New Mexico Department of Cultural Affairs and provider DigiPros; Printing Services, New Mexico Staten Library, Santa Fe -- $611.22
13. New Mexico Public Employees Retirement Association and provider My Bug Guyz; Pest Control Services, Santa Fe -- $4,414.32

There were no comments at this time.

b) **FY27 Renewal Service Contracts Directly Distributed Under CNA Authority**

(none)

c) **Temporary Staffing Service Contracts Directly Distributed Under CNA Authority**

1. City of Jal and provider Peak Performers; Project Manager IV, Billable Hourly Rate: $85.47
2. New Mexico Early Childhood Care and Education Department and provider Peak Performers; Administrative Assistant V, Santa Fe: Billable Hourly Rate -- $45.06
3. New Mexico Department of Game and Fish and provider Peak Performers; System Administrator V, Santa Fe: Billable Hourly Rate -- $76.41
4. New Mexico Department of Health and provider Peak Performers; Systems Administrator I, Santa Fe: Billable Hourly Rate -- $47.06
5. New Mexico Department of Health and provider Peak Performers; Systems Administrator I, Santa Fe: Billable Hourly Rate -- $47.06
6. New Mexico Department of Health and provider Peak Performers; Data Analyst III, Office of Tribal Liaison, Santa Fe: Billable Hourly Rate -- $64.98
7. New Mexico Department of Health and provider Peak Performers; Systems Administrator VI, Community Engagement, Santa Fe: Billable Hourly Rate -- $93.90
8. New Mexico Health Care Authority and provider Peak Performers; Project Management Specialist III, Santa Fe: Billable Hourly Rate -- $69.02

There were no comments at this time.

d) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

(none)

AGENDA ITEM 13: Subcommittee Updates

There were no updates at this time.

AGENDA ITEM 14: Closing Public Comments

Chair Pinyan stated that anyone needing additional information or documentation may contact her.

AGENDA ITEM 15: Suggested Agenda Items for Future Meetings

There were no suggestions at this time.

AGENDA ITEM 16: Date and Location of Next Meeting

The next meeting will be held at the New Mexico Commission for the Blind on Wednesday, June 24, 2026 at 1:30 p.m. MDT.

AGENDA ITEM 17: Adjourn

With no further business, the meeting was adjourned at 2:35 p.m. MDT.

Kathleen Pinyan _____ 10/14/2026 _____

Kathleen Pinyan, Chair **Date**