

OFFICIAL MINUTES

NEW MEXICO COUNCIL FOR PURCHASING FROM PERSONS WITH DISABILITIES

MINUTES

REGULAR MEETING

June 26, 2024 1:30 PM

New Mexico Commission for the Blind
Skills Center 2200 Yale Blvd SE
Albuquerque, NM 87106

AGENDA ITEM 1: CALL TO ORDER

Chair Kathleen Pinyan called the meeting to order at 1:32 p.m. MDT.

AGENDA ITEM 2: ROLL CALL

Chair Pinyan performed a roll call.

MEMBERS PRESENT

Kathleen Pinyan	Council Chair, Designee for Department of Finance and Administration (DFA) Secretary Propst
Greg Trapp	Council Secretary, New Mexico Commission for the Blind Representative (participating remotely via video)
Brian Fitzgerald	Council Member, State Purchasing Division
Mike Kivitz	Council Member, Community Rehabilitation Program (CRP) Representative
Roger Newall	Council Member, Disabled Veteran (participating remotely via video)
Lisa Dignan	Council Member, New Mexico Commission for Deaf and Hard of Hearing Representative (participating remotely via video)
Pam Lillibridge	Council Vice Chair, Community Rehabilitation Program (CRP) Representative (participating remotely via video)
Antoinette Holmes	Council Member, Division of Vocational Rehabilitation (participating remotely via video)
Amanda Romero	Council Member, Designee for New Mexico Children, Youth & Families Department (CYFD) Secretary Casados

With nine council members participating in person or remotely via telephone or video at the time of the roll call, a quorum was established.

AGENDA ITEM 3: INTRODUCTION OF GUESTS AND STAFF

Chair Lillibridge asked all guests and staff members participating via telephone to introduce themselves

at this time.

OTHER PARTICIPANTS

Matt Loehman	Horizons of New Mexico
Joseph Perez	Horizons of New Mexico
Amanda Ordell	Horizons of New Mexico
Kyle Radford	Horizons of New Mexico, participating remotely via video
Taylor McBride	Horizons of New Mexico, participating remotely via video

GUESTS

Kelly Burma	New Mexico Commission for the Blind
Leslie Badilla	New Mexico Department of Justice
Therese Baca	Unlimited Office Management, participating remotely via video
Brian Ammerman	Adelante Development Center, participating remotely via video
Cornelius Smith	Clearly Clean Janitorial Service
Kimberly Andreone	Clearly Clean Janitorial Service, participating remotely via video
Ed Kaul	ARCA, participating remotely via video
Stephen Mock	Peak Performers, participating remotely via video

AGENDA ITEM 4: APPROVAL OF POSSIBLE CHANGES TO THE ORDER OF THE AGENDA AND DELETION OF AGENDA ITEMS

There were no changes to the order of the agenda items at this time.

AGENDA ITEM 5: APPROVAL OF THE MINUTES OF JUNE 12, 2024

Council member Amanda Romero moved to approve the June 12, 2024 council meeting minutes. Council member Lisa Dignan seconded the motion, Council members Antoinette Holmes and Brian Fitzgerald abstained and the Council voted to approve the minutes in a 7-0-2 (Approved – Denied – Abstained) roll call vote, with members Dignan, Mike Kivitz, Pam Lillibridge, Roger Newall, Pinyan, Romero and Greg Trapp voting yes.

AGENDA ITEM 6: CHAIR UPDATE, KATHLEEN PINYAN

There was no chair update at this time.

AGENDA ITEM 7: CENTRAL NONPROFIT AGENCY, MATT LOEHMAN

Mr. Matt Loehman, Horizons of New Mexico (Horizons), thanked Horizons staff for their efforts during the current contract renewal season.

AGENDA ITEM 8: PUBLIC COMMENTS

There was no public comment at this time.

AGENDA ITEM 9: APPROVAL OF SERVICE CONTRACTS

*Note: Contracts may have minor adjustments up or down from the dollar amounts listed.

*Note: Please contact Horizons of New Mexico for additional information about any contracts listed on the agenda.

a) New Contracts Over \$5,000

1. *City of Rio Rancho and provider Clearly Clean Janitorial Service; Pest Control Services, Water Treatment Facilities -- \$7,420.84*

Council member Holmes moved to approve contract A1. Council member Romero seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

2. *City of Albuquerque and provider Greetings, Etc!; Printing Services, Transit Department -- \$5,120.57*

Council member Lillibridge moved to approve contract A2. Council member Newall seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

3. *New Mexico Administrative Office of the Courts and provider Tresco; Janitorial Services, Silver City -- \$19,947.49*

Council member Newall moved to approve contract A3. Council member Fitzgerald seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

4. *New Mexico Department of Workforce Solutions and provider Tresco; Janitorial Services, Hobbs -- \$15,639.12*

Council member Holmes moved to approve contract A4. Council member Kivitz seconded the motion, Council member Trapp abstained and the contract was approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, and Romero voting yes.

b) FY 25 Renewal Contracts Over \$5,000

1. *City of Albuquerque and providers Adelante Development Center, Crystal Clear Maintenance and LifeROOTS; Janitorial Services, Citywide: FY 24 --\$2,356,406.76, FY 25 -- \$2,678,880.48*

Council member Newall moved to approve contract B1. Council member Lillibridge seconded the motion, Council member Kivitz abstained and the contract was approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

2. *New Mexico Commission on the Status of Women and provider Adelante Development Center; IT Web Programmer, Marketing and Mailing Services, Albuquerque: FY 24 -- \$71,885.92, FY 25 -- \$65,946.28*

Council member Dignan moved to approve contract B2. Council member Newall seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

3. *New Mexico Department of Cultural Affairs and provider Adelante Development Center; Janitorial Services, Udall Center, Santa Fe: FY 24 -- \$18,170.40, FY 25 -- \$18,758.76*

Council member Lillibridge moved to approve contract B3. Council member Romero seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

4. *New Mexico Department of Game and Fish and provider Adelante Development Center; Janitorial Services, Santa Fe: FY 24 -- \$88,809.36, FY 25 -- \$86,471.52*

Council member Newall moved to approve contract B4. Council member Holmes seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

5. *New Mexico Department of Transportation and provider Adelante Development Center; Janitorial Services, District 5 Main Complex, Santa Fe: FY 24 -- \$64,059.12, FY 25 - \$65,925.96*
6. *New Mexico Department of Transportation and provider Adelante Development Center; Rest Area Maintenance, Manuelito Rest Area and Visitor Center, Milan: FY 24 -- \$291,370.88, FY 25 -- \$358,586.28*
7. *New Mexico Department of Transportation and provider Adelante Development Center; Rest Area Maintenance, District 5 Rest Areas: FY 24 -- \$536,135.88, FY 25 – same*

Council member Lillibridge moved to approve contracts B5 – B7. Council member Dignan seconded the motion, Council member Kivitz abstained and the contracts were approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

8. *New Mexico Department of Veterans Services and provider Adelante Development Center; IT – Web Design, Veterans Business Outreach Center: FY 24 -- \$8,505.00, FY 25 -- \$9,796.56*

Council member Newall moved to approve contract B8. Council member Romero seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

9. *New Mexico Governor's Commission on Disability and provider Adelante Development Center; Computer Refurbishing, Albuquerque: FY 24 -- \$42,000.00, FY 25 – same*

Council member Lillibridge moved to approve contract B9. Council member Fitzgerald seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

10. *New Mexico Human Services Department and provider Adelante Development Center; Printing and Mailing Services, Child Support Services Division, Albuquerque: FY 24 -- \$550,952.48, FY 25 -- \$648,814.59*

Council member Dignan moved to approve contract B10. Council member Newall seconded the motion, Council member Kivitz abstained and the contract was approved in a 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

11. *New Mexico Energy, Minerals, and Natural Resource Department and provider CARC; Janitorial Services, Living Desert Museum, Carlsbad: FY 24 -- \$39,973.00, FY 25 -- \$41,044.92*

Council member Kivitz moved to approve contract B11. Council member Fitzgerald seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

12. *New Mexico Energy, Minerals, and Natural Resource Department and provider CARC; Janitorial Services, Living Desert Museum, Carlsbad: FY 24 -- \$39,973.00, FY 25 -- \$41,044.92*

Council member Kivitz moved to approve contract B12. Council member Romero seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

13. *City of Albuquerque and provider Clearly Clean Janitorial Service; Janitorial Services, Daytona Transit Facility: FY 24 -- \$99,741.60, FY 25 -- \$64,032.00*
14. *City of Albuquerque and provider Clearly Clean Janitorial Service; Janitorial Services, Central and Unser Transit Center: FY 24 -- \$85,396.00, FY 25 -- \$105,540.00*
15. *City of Albuquerque and provider Clearly Clean Janitorial Service; Janitorial Services, Gibson Health Hub: FY 24 -- \$353,863.39, FY 25 -- \$382,557.88*

Council member Kivitz moved to approve contracts B13 – B15. Council member Fitzgerald seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

16. *Mid-Region Council of Governments and Clearly Clean Janitorial Service; Janitorial Services, Workforce Connection of Central New Mexico, Rio Rancho: FY 24 -- \$11,711.64, FY 25 -- \$12,085.56*

Council member Lillibridge moved to approve contract B16. Council member Newall seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

17. *New Mexico Corrections Department and provider Clearly Clean Janitorial Service; Janitorial Services, Albuquerque: FY 24 -- \$32,275.87, FY 25 -- \$41,837.64*

Council member Kivitz moved to approve contract B17. Council member Fitzgerald seconded the motion, Council member Romero abstained and the contract was approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan and Trapp voting yes.

18. *New Mexico Department of Health and provider Clearly Clean Janitorial Service; Janitorial Services, Midtown Public Health Office, Albuquerque: FY 24 -- \$53,092.56, FY 25 -- \$64,754.52*

Council member Kivitz moved to approve contract B18. Council member Lillibridge seconded the motion and the contract was approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

19. *New Mexico Department of Transportation and provider Clearly Clean Janitorial Service; Janitorial Services, District 3 Main Building, Albuquerque: FY 24 -- \$55,877.28, FY 25 -- \$60,038.76*

20. *New Mexico Department of Transportation and provider Clearly Clean Janitorial Service; Janitorial Services, District 5 General Office, Santa Fe – FY 24 -- \$340,658.76, FY 25 -- \$374,053.56*

Council member Kivitz moved to approve contracts B19 – B20. Council member Romero seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

21. *Mid-Region Council of Governments and provider Crystal Clear Maintenance; Janitorial Services, Albuquerque: FY 24 -- \$41,009.04, FY 25 -- \$42,239.28*

22. *New Mexico Administrative Office of the Courts and provider Crystal Clear Maintenance; Janitorial Services, Grants: FY 24 -- \$30,138.56, FY 25 -- \$39,211.80*

Council member Newall moved to approve contracts B21 – B22. Council member Romero

seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

23. *New Mexico Department of Public Safety and provider Crystal Clear Maintenance; Janitorial Services, New Mexico State Police, Edgewood: FY 24 -- \$9,642.00, FY 25 -- \$11,329.08*
24. *New Mexico Department of Public Safety and provider Crystal Clear Maintenance; Janitorial Services, New Mexico State Police, Albuquerque – Carlisle: FY 24 -- \$23,894.16, FY 25 -- \$36,388.44*

Council member Newall moved to approve contracts B23 – B24. Council member Holmes seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

25. *New Mexico Department of Transportation and provider Crystal Clear Maintenance; Janitorial Services, District 3 Research Bureau, Albuquerque: FY 24 -- \$9,006.96, FY 25 -- \$9,277.08*
26. *New Mexico Department of Transportation and provider Crystal Clear Maintenance; Janitorial Services, District 6 Complex, Milan: FY 24 -- \$58,855.88, FY 25 -- \$60,621.36*

Council member Romero moved to approve contracts B25 – B26. Council member Fitzgerald seconded the motion, Council member Kivitz abstained and the contracts were approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

27. *New Mexico Workers' Compensation and provider Crystal Clear Maintenance; Grounds Maintenance, Albuquerque: FY 24 -- \$22,344.96, FY 25 -- \$23,015.28*

Council member Fitzgerald moved to approve contract B27. Council member Dignan seconded the motion, Council member Kivitz abstained and the contract was approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

28. *New Mexico Department of Transportation and provider ENMRSH; Janitorial Services, Texico Port of Entry: FY 24 -- \$7,440.96, FY 25 -- \$7,352.16*
29. *New Mexico Department of Transportation and provider ENMRSH; Rest Area Maintenance, District 4 Rest Areas: FY 24 -- \$1,706,994.48, FY 25 -- \$1,713,278.25*

Council member Lillibridge moved to approve contracts B28 – B29. Council member Newall seconded the motion, Council member Kivitz abstained and the contracts were approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

30. *New Mexico Department of Health and provider Marathon Janitorial; Janitorial Services, NW Valley Public Health Office, Albuquerque: FY 24 -- \$21,624.00, FY 25 -- \$23,645.76*
31. *New Mexico Department of Health and provider Marathon Janitorial; Janitorial Services, SW*

Valley Public Health Office, Albuquerque: FY 24 -- \$24,946.56, FY 25 -- \$26,981.64

Council member Dignan moved to approve contracts B30 – B31. Council member Holmes seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

32. *New Mexico Department of Game and Fish and provider My Bug Guyz; Pest Control Services, Santa Fe: FY 24 -- \$9,926.16, FY 25 -- \$10,224.00*
33. *New Mexico Department of Health and provider My Bug Guyz; Pest Control Services, Los Lunas Community Program, Los Lunas: FY 24 -- \$13,680.96, FY 25 -- \$14,077.68*
34. *New Mexico General Services Department and My Bug Guyz; Pest Control Services, Albuquerque: FY 24 -- \$13,244.76, FY 25 -- \$13,447.44*

Council member Lillibridge moved to approve contracts B32 – B34. Council member Kivitz seconded the motion, Council member Fitzgerald abstained and the contracts were approved in an 8-0-1 roll call vote, with members Dignan, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

35. *City of Santa Fe and Nebula Advisers; Janitorial Services, Public Works Department: FY 24 -- \$14,699.66, FY 25 -- \$35,275.32*

Council member Fitzgerald moved to approve contract B35. Council member Romero seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

36. *New Mexico Department of Information Technology and provider Tobosa; Janitorial Services and Grounds Maintenance, Roswell: FY 24 -- \$5,988.20, FY 25 -- \$5,099.52*

Council member Holmes moved to approve contract B36. Council member Fitzgerald seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

37. *New Mexico Department of Transportation and provider Tobosa; Janitorial Services, Training Academy, Roswell: FY 24 -- \$7,963.56, FY 25 – same*
38. *New Mexico Department of Transportation and provider Tobosa; Rest Area Maintenance; District 2 Rest Areas: FY 24 -- \$510,188.88, FY 25 -- \$480,765.72*

Council member Newall moved to approve contracts B37 – B38. Council member Lillibridge seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

39. *City of Las Cruces and provider Tresco; Janitorial Services, Las Cruces International Airport: FY 24 -- \$78,901.20, FY 25 -- \$49,689.72*

Council member Kivitz moved to approve contract B39. Council member Fitzgerald seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

40. *Dona Ana County and provider Tresco; Janitorial Services, Multiple Locations: FY 24 -- \$82,575.48, FY 25 -- \$41,329.80*

Council member Fitzgerald moved to approve contract B40. Council member Kivitz seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

41. *New Mexico Department of Children, Youth, and Family Department and provider Tresco; Janitorial Services, John Paul Taylor Center, Las Cruces: FY 24 -- \$31,859.16, FY 25 -- \$33,887.76*
42. *New Mexico Department of Children, Youth, and Family Department and provider Tresco; Janitorial Services and Grounds Maintenance, Henry Perea Building: FY 24 -- \$165,900.12, FY 25 -- \$174,013.32*

Council member Lillibridge moved to approve contracts B41 – B42. Council member Newall seconded the motion, Council member Romero abstained and the contracts were approved in an 8-0-1 roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan and Trapp voting yes.

43. *New Mexico Department of Cultural Affairs and provider Tresco; Janitorial Services, New Mexico Space History Museum, Alamogordo: FY 24 -- \$52,383.96, FY 25 -- \$53,590.32*
44. *New Mexico Department of Health and provider Tresco; Grounds Maintenance, Rehabilitation Center, Roswell: FY 24 -- \$7,001.84, FY 25 -- \$7,202.88*

Council member Dignan moved to approve contracts B43 – B44. Council member Fitzgerald seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

45. *New Mexico Department of Public Safety and provider Tresco; Janitorial Services, New Mexico State Police, Hobbs: FY 24 -- \$16,981.56, FY 25 -- \$17,634.72*
46. *New Mexico Department of Public Safety and provider Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Roswell: FY 24 -- \$24,728.16, FY 25 -- \$25,388.40*
47. *New Mexico Department of Public Safety and provider Tresco; Janitorial Services and Grounds Maintenance, New Mexico State Police, Carlsbad: FY 24 -- \$24,912.24, FY 25 -- \$25,672.56*
48. *New Mexico Department of Public Safety and provider Tresco; Janitorial and Grounds Maintenance, New Mexico State Police, Deming: FY 24 -- \$25,572.00, FY 25 -- \$26,228.16*
49. *New Mexico Department of Public Safety and provider Tresco; Janitorial and Grounds Maintenance, New Mexico State Police, Socorro: FY 24 -- \$26,479.80, FY 25 -- \$32,616.60*
50. *New Mexico Department of Public Safety and provider Tresco; Janitorial and Grounds Maintenance, New Mexico State Police, Las Cruces: FY 24 -- \$68,365.56, FY 25 -- \$53,357.16*

Council member Kivitz moved to approve contracts B45 – B50. Council member Fitzgerald seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

51. *New Mexico Department of Transportation and provider Tresco; Grounds Maintenance, Anthony Port of Entry: FY 24 -- \$5,964.36, FY 25 -- \$6,283.32*
52. *New Mexico Department of Transportation and provider Tresco; Grounds Maintenance, Santa Teresa Port of Entry: FY 24 --\$6,293.04, FY 25 -- \$6,513.24*
53. *New Mexico Department of Transportation and provider Tresco; Grounds Maintenance, Oro Grande Port of Entry: FY 24 -- \$8,173.80, FY 25 -- \$8,412.72*
54. *New Mexico Department of Transportation and provider Tresco; Grounds Maintenance, Carlsbad Port of Entry: FY 24 -- \$8,698.44, FY 25 -- \$8,898.00*
55. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, Carlsbad Port of Entry: FY 24 -- \$9,110.04, FY 25 -- \$9,381.24*
56. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, Hobbs Port of Entry: FY 24 -- \$11,859.00, FY 25 -- \$12,252.12*
57. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, Oro Grande Port of Entry: FY 24 -- \$14,632.44, FY 25 -- \$14,982.84*
58. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, District 1 Main Building, Deming: FY 24 -- \$9,998.90, FY 25 -- \$22,581.00*
59. *New Mexico Department of Transportation and provider Tresco; Janitorial Services and Grounds Maintenance, Solano Complex, Las Cruces: FY 24 -- \$42,861.84, FY 25 -- \$44,074.92*
60. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, Anthony Port of Entry: FY 24 -- \$43,249.80, FY 25 -- \$45,780.84*
61. *New Mexico Department of Transportation and provider Tresco; Janitorial Services, Santa Teresa Port of Entry: FY 24 -- \$47,981.52, FY 25 -- \$47,192.28*
62. *New Mexico Department of Transportation and provider Tresco; Rest Area Maintenance, District 1 Rest Area: FY 24 -- \$3,062,103.00, FY 25 -- \$3,121,505.52*

Council member Kivitz moved to approve contracts B51 – B62. Council member Romero seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

63. *New Mexico Energy, Minerals, and Natural Resources Department and provider Tresco, Grounds Maintenance, Oil Conservation Division, Hobbs: FY 24 -- \$6,731.00, FY 25 -- \$6,963.60*
64. *New Mexico Energy, Minerals, and Natural Resources Department and provider Tresco; Janitorial Services, Oil Conservation Division, Hobbs: FY 24 -- \$10,975.44, FY 25 -- \$11,208.12*

Council member Dignan moved to approve contracts B63 – B64. Council member Lillibridge seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

65. *Mid-Region Council of Governments and provider Unlimited Office Management Systems; Janitorial Services, Workforce Connection of Central New Mexico, Los Lunas: FY 24 -- \$13,260.84, FY 25 – same*

Council member Lillibridge moved to approve contract B65. Council member Kivitz seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

66. *New Mexico Department of Military Affairs and provider Unlimited Office Management Systems; Janitorial Services, Bataan Museum, Santa Fe: FY 24 -- \$15,156.24, FY 25 – same*
67. *New Mexico Department of Military Affairs and provider Unlimited Office Management Systems; Janitorial Services, Facilities Maintenance Shops, Multiple Locations: FY 24 -- \$105,514.08, FY 25-- \$105,428.88*
68. *New Mexico Department of Military Affairs and provider Unlimited Office Management Systems; Janitorial Services, Headquarters, Santa Fe: FY 24 -- \$169,461, FY 25 -- \$199,124.40*

Council member Dignan moved to approve contracts B66 – B68. Council member Lillibridge seconded the motion and the contracts were approved in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

69. *New Mexico Department of Public Safety and provider Unlimited Office Management Systems; Janitorial Services, New Mexico State Police, Los Lunas: FY 24 -- \$12,201.72, FY 25 -- \$ 23,283.60*

Council member Romero moved to approve contract B69. Council member Dignan seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

70. *Santa Fe Solid Waste Management Agency and provider Unlimited Office Management Systems; Janitorial Services: FY 24 -- \$40,115.84, FY 25 -- \$60,173.76*

Council member Lillibridge moved to approve contract B70. Council member Newall seconded the motion and the contract was approved in an unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

c) Changes & Increases

(None)

AGENDA ITEM 10: SERVICE CONTRACTS DIRECTLY DISTRIBUTED UNDER CENTRAL NONPROFIT AGENCY AUTHORITY

a) New Service Contracts Directly Distributed Under CNA Authority

1. *New Mexico Environmental Department and provider Adelante Development Center; Document Destruction Services, Santa Fe \$198.36*
2. *New Mexico Military Affairs Department and provider Adelante Development Center; Document Destruction Services, Santa Fe \$497.40*
3. *New Mexico Supreme Court and provider Adelante Development Center; Document Destruction Services, Santa Fe \$570.47*
4. *New Mexico Thirteenth Judicial Court and provider Adelante Development Center; Document Destruction Services, Los Lunas \$212.34*
5. *City of Albuquerque and provider DigiPros; Printing Services \$2,928.25*
6. *City of Albuquerque and provider Greetings, Etc.!.; Printing Services \$592.01*
7. *City of Albuquerque and provider Greetings, Etc.!.; Printing Services \$1,168.75*
8. *New Mexico Court of Appeals and provider LifeROOTS; Janitorial Services, Albuquerque - \$4,525.67*
9. *City of Santa Fe and Proscaped Land Management; Landscaping, Genoveva Chavez Community Center \$2,886.28*
10. *New Mexico Department of Military Affairs and provider Unlimited Office Management Systems, Janitorial Services, Santa Fe \$1,168.75*

b) FY25 Renewal Service Contracts Directly Distributed Under CNA Authority

1. *New Mexico Department of Game and Fish provider Tresco; Grounds Maintenance, Las Cruces: FY 24 -- \$3,978.24, FY 25--\$4,044.96*

c) Contracts Directly Distributed Under CNA Authority in Cases of Urgent and Immediate Need, or in Cases of State or National Emergency

1. *New Mexico Department of Military Affairs and provider Unlimited Office Management Systems, Grounds Maintenance, Santa Fe -- \$5,885.12*

AGENDA ITEM 11: DISCUSSION AND APPROVAL OF CHANGES TO THE COUNCIL'S ADVERSE IMPACT PROCEDURE TO MODIFY THE APPEAL PROCESS

Leslie Padilla, Office of the Attorney General, reported that any change the Council wished implement in the Adverse Impact Procedure in order to modify the appeal process would be allowable without the necessity of a legislative rule change.

After discussion, Chair Pinyan announced that she would incorporate the non-substantial changes Ms. Padilla suggested into the modified appeal process.

Council member Kivitz moved to approve the modified Adverse Impact Procedure, pending the incorporation of the changes discussed during the council meeting. Council member Dignan seconded the motion and the Council voted to approve the modified procedure in a unanimous roll call vote, with members Dignan, Fitzgerald, Holmes, Kivitz, Lillibridge, Newall, Pinyan, Romero and Trapp voting yes.

AGENDA ITEM 12: DISCUSSION TO PROPOSE CHANGES TO THE STATE USE ACT AND REQUEST FOR COUNCIL FUNDING

After discussion, Council member Kivitz agreed to send a list of suggested changes to the State Use Act in reference to council funding to Chair Pinyan so that she could compile a list to be discussed at a future council meeting.

AGENDA ITEM 13: SUBCOMMITTEE UPDATES

There were no subcommittee updates at this time.

AGENDA ITEM 14: CLOSING PUBLIC COMMENTS

There were no closing public comments at this time.

AGENDA ITEM 15: COUNCIL DISCUSSION

There was no discussion at this time.

AGENDA ITEM 16: SUGGESTED AGENDA ITEMS FOR FUTURE MEETINGS

There were no suggested agenda items for future meetings at this time.

AGENDA ITEM 17: DATE AND LOCATION OF NEXT MEETING

The date of the next council meetings was scheduled for Wednesday, July 10, 2024, to take place at 1:30 p.m. MDT at the New Mexico Commission for the Blind, and remotely via Zoom.

AGENDA ITEM 18: ADJOURN

With no further business, the meeting was adjourned at 4:08 p.m. MDT.

Kathleen Pinyan
Kathleen Pinyan, Chair

10/10/2024

Date